

BOARD POLICY SERIES NUMBER: 6065

TITLE: JURY DUTY/SUBPOENAS

PURPOSE

To encourage and allow employees to fulfill their civic duty of jury service participation.

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Deleted: To that end, employees will be allowed leave to serve on a jury, if summoned. ¶
Likewise, an employee subpoenaed on behalf of the college as a witness will be allowed leave from their position to testify.

STATEMENT

Bargaining Unit Employees

Instructions related to jury duty and subpoenas for collectively bargained faculty and classified employees are contained within each group's collective bargaining agreement. Where bargaining agreements are silent, Board Policies and Administrative Rules shall apply.

Non-Bargaining Employees

The Board directs the President to develop Administrative Rules and procedures, which encourage and allow staff to access leave to serve on a jury without impact to personal compensation. The Board further directs that such rules and policies should provide flexibility to avoid such service leading to significant negative impact to students or college operations.

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Employees will remain in pay status while serving on jury duty or testifying. Any compensation from the court will be turned over to the college. The employee may retain mileage reimbursement from the court. ¶

Deleted: REPRESENTED Employees ¶
The terms and conditions of jury duty/subpoenas for contracted faculty and classified employees are contained within each respective group's collective bargaining agreement. Failing such provisions, Board Policies and Administrative Rules shall apply. ¶

DATE OF ADOPTION: 03/17/93

DATE(S) OF REVISION(S): 1/18/12; XX/XX/17

DATE OF LAST REVIEW: 1/18/12; XX/XX/17