

**Minutes of Board of Education Meeting
September 21, 2016 6:00 p.m.
Sweet Home Center**

Board of Education members in attendance

Jim Merryman (*Chair*), Shelly Garrett, R. Keith Frome, Dick Running, Ron Mason, Randy Camp, Barry Broadbent

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Bruce Clemetsen, Dave Henderson, Debby Zeller (*Classified*), Joe Paris (*Faculty*), Tim Black (*Part-Time Faculty*), Eric Slyter (*Student Leadership*), Amanda Kliever

The meeting was called to order at 6:00pm,

CHANGES TO THE AGENDA (Chair Merryman) - None

CITIZEN COMMENTS (Chair Merryman)

Diane Hunsaker, part-time faculty in the Math Department, shared that by chance, she ran into former Board member, Lyn Riverstone and they talked about the current negotiations. She then read an email response she received from Lyn regarding their conversation. Ms. Hunsaker urged the Board members to talk and listen to their constituents and students, which are voices they may not hear often.

Mary Borman, also part-time faculty in the Math Department, addressed the Board as a Corvallis citizen. She started off by thanking the Board for their work. She agreed with Ms. Hunsaker and said it's her duty as a citizen to talk to the Board members that represent her district, so they know how she feels about issues.

CHAIR COMMENTS (Chair Merryman)

Board Committee Assignments – Mr. Merryman asked Mr. Camp and Ms. Garrett to serve on the newly formed Revenue Sources Committee. Mr. Running volunteered as the 3rd member and head of the committee. Mr. Merryman asked Dave Henderson to be the staff contact on this committee.

Generative Discussion – There are still a few meetings that need a generative discussion assigned. The Board agreed that these should be more of a dialog than strictly reports. Some suggestions for the upcoming year include future revenue sources, our long-term view of LBCC, and Guided Pathways. Dr. Ann Buchele will present on Guided Pathways in November.

GENERATIVE ACTIVITY

A) LBCC Year Seven Accreditation Report – Dr. Ann Buchele

Dr. Buchele hoped the Board members have had an opportunity to read over the accreditation report that was sent to them. She then went over some dates and a general schedule of the accreditation site visit that will take place October 12-14. Specifically, the accrediting team wanted to meet with the Board. It is scheduled for Thursday, October 13 at 9:00 in the Boardroom. Breakfast will be served. She

hoped they could all attend. The Board is also invited to the opening session on October 12 at 9:00am. It was thought that this session might be good to attend to give some context and understand what they are looking for.

Dr. Buchele reiterated this is not a test, but if they want to prepare, they should note the standards listed on the handout she gave them. She then opened it up for questions.

Chair Merryman referred to the conclusion of the accreditation report where it talks about “regularly updated dashboards”, he requested that when changes are made to the data dashboards, they are called out to the Board and interpreted for them so everyone has the same understanding.

STRATEGIC ACTIVITY

1. OCCA- Mr. Mason did not have anything new to report, the next meeting is scheduled for November 18. President Hamann mentioned the OCCA Fall Meeting will be held in Sunriver, November 2-5. Chair Merryman encouraged the Board to attend. Chair Merryman asked Mr. Camp to attend the Board Chair/Vice Chair Training on November 5. Mr. Camp was going to check his schedule and will attend if he can.
2. ACCT – Mr. Camp reported that he and Dr. Frome will attend the ACCT Legislative Summit, October 5-8 in New Orleans. Mr. Merryman gave the Board’s ACCT voting rights to Dr. Frome.
3. Foundation – Mr. Camp reported the Foundation Golf Tournament was a big success, raising over \$30,000. Mr. Running pointed out that Mr. Camp won the tournament!

B) Campus Representative Reports:

1. Classified, Ms. Zeller – Nothing additional from her written report.
2. Student Leadership Council, Mr. Slyter – He wanted to add to his report that today was Welcome Day and he felt a strong connection with the new students. They registered 50 students to vote and the new students loved the new LB app. He also met a past SLC president, Amanda, who now works at the Boys and Girls Club of Corvallis. He is hoping to make connections there.
3. Faculty – Mr. Paris – Gearing up to get back into the classroom. Inservice has been busy with lots of great workshops.
4. Part-Time Faculty – Tim Black – read his report.
Ms. Garrett clarified for Mr. Black that the Board prefers to have written reports submitted that can be attached to the agenda. She reassured him that all of the Board members read the written reports that are submitted. Mr. Black asked for assurance from each Board member that he will still be allowed to “say his piece” at regular Board meetings. Chair Merryman reinforced what Ms. Garrett suggested and added that the Board wants a student centered report. What things are happening with students and student success? What is helping our college move forward? He requested that if Mr. Black wants to “say his piece”, or wants to comment on negotiations, that he please do so as a citizen, during the citizen’s comments section of the agenda.

Dr. Frome asked him to clarify if Part-Time Faculty was not invited to Inservice. Mr. Black explained that communication was not consistent, so they were unsure of their participation. Dr. Buchele clarified that this year, they worked with the deans to decide the best use of time. In previous years, it was open to everyone, but this year we wanted to be more intentional. Full-time faculty are on contract that day, so attendance is required.

Ms. Hunsaker added that it has varied year to year on pay for attending. The message changed over the planning period. Her division paid for up to 6 hours on Inservice, but she doesn't think that was consistent across divisions.

- C) Approval of 2016-17 LBCC Strategic Objectives
- D) Approval of 2016-17 Board of Education Goals
- E) Approval of 2016-17 President's Goals

Since there were no changes made to any of these documents since the Board last saw them at the August Retreat, Chair Merryman asked the Board if they wanted to approve all three as a group. Dr. Frome pointed out two typos in the Board of Education Goals. **Ms. Garrett motioned to approve all three with corrections. Mr. Broadbent seconded. Motion to approve all three documents with noted errors corrected passed unanimously. (7,0)**

FICURIARY ACTIVITY

- A. Consent Agenda- **Mr. Broadbent motioned to approve the consent agenda as submitted. Mr. Camp seconded. Dr. Frome requested to pull item 3d. Motion to pass consent agenda with item 3d removed was approved unanimously. (7,0)**

Dr. Frome asked for clarification on the item 3d, Garten Services. Mr. Henderson answered Dr. Frome's question to his satisfaction and agreed these will be explained more clearly in the future. **Dr. Frome moved to accept item 3d. Mr. Running seconded. Motion to approve item 3d in the Consent Agenda passed unanimously. (7,0)**

- B. Administrative Reports

President's Report- Welcome Day, amazing level of energy today. Complimented Mr. Slyter on his presentation and Mark Urista for coordinating the day.

Institutional Advancement – Dale Stowell added that a colleague let him know he used some of the materials he and Danny Aynes presented at a marketing conference. He thought it was exciting to see interest in ways we can help other community colleges do things better through our learning. It's gratifying to see interest in how to connect with potential students.

Academic Affairs and Workforce Development – Teaching a section of Destination Graduation. Twenty-six young students. She is looking forward to being in the classroom again. She also reported she is also presenting at the OCCA Fall Meeting.

Student Affairs- Thanked Dave Henderson's crew for getting Takena Hall up and going for his faculty and staff to get back to their offices.

Finance & Operations- Expanded on his report to clarify that the Business Office is adjusting past practices of not allowing students to register if they owe a nominal fee to the college. Currently, if a student owes anything, they cannot register until that obligation is met. They are looking at ways to have more reasonable policies when a student owes a low amount.

He is also teaching a section of DG and has a far greater appreciation for faculty now!

BOARD COMMENTS (Chair Merryman)

Mr. Running – As an individual Board member, he has received many emails from part-time faculty. He would like them to understand the Board's role is in this process. They are not part of negotiations so doesn't feel like it will do them much good to try to rush the Board members.

Mr. Camp – Has read all of the emails from part-time faculty, and is open to listening. May not have answers, but is a good listener. Being part of LBCC is important to him because of what it's done for his family.

Ms. Garrett – Reads all of the emails as well and has met with her constituents. She appreciates information and feedback from them, and shares that information with Greg and his staff. She also wanted to compliment Dave Henderson and his group. She is learning a lot from him and excited about the potential LBCC has to increase revenue from non-traditional sources.

Mr. Broadbent – Congratulated Dr. Buchele and her team on their great document. He said he doesn't know how they wrote all of this and still got their work done. He is confident we will come out of the accreditation process looking good. We'll take the kudos and make the appropriate changes.

Dr. Frome – A couple thoughts, one of a personal nature, he hopes Shelly is doing well after her surgery and he's thinking about her. Also makes him think of the VP's that have been in Dr. Buchele's shoes, and knows what a process this is. Her predecessors have done a fantastic job and set her up for a good report. Lastly, Rob Johnstone's presentation at Inservice stuck out to him because he talked about our greatest revenue source is retaining our students. We do need to work on retention rates, however.

Mr. Mason – Understands how much work the accreditation process is. Classes start Monday! Hopes the good, positive energy of fall term remains throughout the year.

Chair Merryman – Agrees with Dr. Frome that a good accreditation report takes time and we don't get good reports because of one good year, a lot of work has been done to lead up to this. He is also excited about Guided Pathways and the same retention fact (from Inservice) stuck out to him as well.

Adjourned to Executive Session at 7:07 PM

Returned to Regular Session at 8:23 PM

Adjourned Regular Session at 8:25 PM