

**Minutes of Board of Education Meeting
February 21, 2018, 6:00 p.m.
Albany Campus, Boardroom**

Board of Education members in attendance

Jim Merryman (*Chair*), Dick Running, Keith Frome, Shelly Garrett, Linda Modrell, Randy Camp called in

Staff and Representatives in attendance

Greg Hamann, Bruce Clemetsen, Dave Henderson, Kevin Mahoney (*Classified*), Cindy Falk (*Faculty*), *Shelby Pick (SLC, for Brian Ixthluahic)*, Amanda Kliever

The regular meeting was called to order at 6:00pm,

CHANGES TO THE AGENDA – President Hamann requested to remove item 2b under Fiduciary Activity, deletion of Board Policy 4045 – The Study of Controversial Issues.

CITIZEN COMMENTS – None

INTRODUCTIONS – Two representatives from Oregon Student Association travelling around the state observing Board of Education meetings.

CHAIR COMMENTS – None

GENERATIVE ACTIVITY – Guided Pathways

Diana Boro-Boswell, Faculty Coordinator, First-Year Experience, and Stacy Mallory, Faculty, Short-Term Training and Guided Pathways Core Team member presented in Ann Buchele's absence.

The presentation focused on the four pillars of Guided Pathways, the activities we're doing around those four pillars, and how it's affecting students.

Pillar #1 – Clarifying the Pathway. We are on the first version of the program maps, and they are designed to show the students which courses they need to take and in which order. The maps have been created with close collaboration with the faculty. The maps provide guidance and allows for exploration while still earning credits that apply to their degree. It also allows for students to plan better, they can see what to prepare for. All of the information is in one place, so they don't have to check back and forth between LBCC's degree requirements and OSU degree requirements. These maps offer convenience for the students.

Pillar #2 – Getting Students on the Path. Meta-majors are large groups of similar majors based on common courses, common skills and interests. Allowing students to choose a broader meta-major enables them to do some exploration if they're not sure what exactly they want to study. We currently have 7 meta-majors:

Health/Healthcare/Nutrition/Culinary
Applied and Industrial Technology and Transportation
Business
Science, Engineering, Mathematics and Computer Science

Arts and Humanities
Education and Human Services
Agriculture

These have been carefully chosen through many conversations between meta-major teams and individual programs. They allow for pivot points, so a student doesn't get "stuck" in their original program and lose those credits. They also provide guidance for those who don't have a specific path.

Pillar #3 – Keeping Students on the Path. One thing we are implementing is an early alert system which identifies students who are struggling early on - before grades come out. One way we're doing this is through Destination Graduation. If a student is absent, faculty will send them an email, letting them know that they were missed, what they should do if they are going to be absent, homework is still due, and if they have any questions or need help with anything, to please reach out. The Core Team is getting good feedback on these emails.

Year-long schedules and multi-term registration is something that is currently being worked on. The goal of these are to encourage continuous enrollment, trying to avoid losing students over the summer. The first year-long schedule will be released mid-May. Focus groups have shown that students, especially those who have jobs, want multi-term registration and year-long schedules. It helps them plan better, specifically with their employers. We want students to plan their life around school, not plan school around their life.

Pillar #4 – Ensuring Students are learning. We have spent the last few years doing course-level outcomes, now the next step is program-level outcomes. Faculty are taking their revised course outcomes and mapping them into program outcomes to ensure the students are learning and faculty are teaching according to the outcomes. Program level outcomes are due by the end of April.

Dr. Frome commented on the tremendous work that is going into Guided Pathways. He asked how this works with transfer programs and Open Educational Resources (OER's). President Hamann said we will be able to have a significant impact on the transfer area because we are one of the only Guided Pathways schools in the state. We are doing a lot of the groundwork in this area, already doing some of this work with Oregon State University. We are also mentoring some other schools just getting started in Pathways. Ms. Boro-Boswell said it is up to the individual faculty if they use an OER or a traditional textbook, some students will be drawn to the less expensive option of the OER, some prefer traditional textbooks.

Mr. Running asked what the goal of Guided Pathways is, other than student success. Both Ms. Mallory and Ms. Boro-Boswell said another benefit is cost. Students won't be taking courses they don't need or don't apply to their degree. Offering our students a sense of community and identity is another great benefit to Guided Pathways.

The Board thanked them for all their work and thought they gave a great presentation.

STRATEGIC ACTIVITY

- 1) Acceptance of Mr. Broadbent's Resignation – Chair Merryman sadly accepted Mr. Broadbent's resignation from the Board of Education.
- 2) Declaration of Board Vacancy - Chair Merryman declared a vacancy on the Board
- 3) Present and Adopt Process for Board Member Replacement – Chair Merryman presented a process to replace Mr. Broadbent by requesting Board members provide him with nominations of people who meet

the requirements of a Board member and who reside in Zone 1. The Board Chair, in consultation with the Executive Committee, will review the nominations and forward one or more to the Board for consideration at the March Board Meeting. **Mr. Running seconded. Motion to approve the replacement process as described above passed unanimously. (6,0)**

- 4) Recommendation for new Board Vice-Chair – Due to Mr. Broadbent’s resignation, this also creates a vacancy in the Vice-Chair role. **Ms. Garrett nominated Mr. Camp to fill the Vice-Chair role. Dr. Frome seconded and Mr. Camp accepted the nomination. Motion to make Mr. Camp the Board Vice-Chair was passed unanimously. (6,0)**
- 5) Board Representative Reports
 - a) **ACCT** – GLI is in San Antonio in March. We have two free registrations for this event. If you’d like to go, talk to Amanda. Also, nominations for the M. Dale Ensign Trustee Award are due in June, the award will be given in October.
 - b) **OCCA** – Ms. Modrell reported the last meeting was work focused on the legislature and the \$32m increase the community colleges are asking the state for. President Hamann said we are slightly more hopeful now than we were a couple of weeks ago.
 - c) **Foundation** – Dr. Frome said the meeting is next month, on March 7 and the new Advancement Director, Jennifer Boehmer, is starting March 1.
 - d) **Revenue Innovations** – Nothing new to report
- 6) Campus Representative Reports
 - a) **SLC** - Shelby Pick attended in place of Brian, he is out ill. She is the Legislative Affairs Director for the SLC and is running for President. Chair Merryman complimented Brian for his work at the state level. Shelby reported that they are getting ready for Study Jam and the SLC is taking applications for positions next year. They are also getting ready for Earth Day preparations.
 - b) **Faculty** – Cindy had nothing additional to report. Dr. Frome thought the information submitted on Nursing is outstanding!
 - c) **Classified** – Kevin had nothing to add to his report.
 - d) **PTFA** – President Hamann wanted to call attention to the art that was included in Miranda’s report, so it was displayed on the screen. A part-time faculty member worked with Memorial Middle School and the middle school students created a beautiful mosaic for the Biology Department. He added that other faculty are asking when they get theirs.

FIDUCIARY ACTIVITY

- 1) Consent Agenda – **Dr. Frome moved to approve the Consent Agenda. Mr. Running seconded. Motion to approve the Consent Agenda passed unanimously. (6,0)**
- 2) Board Policies – Dr. Clemetsen said the Freedom of Expression policy, has incorporated the principles from Board Policy 7020 into it, so 7020 can be deleted. Mr. Running moved to delete Board Policy 7020. Ms. Garrett seconded. Motion to delete Board Policy 7020 passed unanimously. (6,0) Dr. Frome asked why Board Policy 4045 was removed from the agenda, President Hamann explained it has not yet gone through College Council and this policy is intertwined with the Academic Freedom policy. He wants to make sure all aspects are covered. He encouraged the Board to wait on deletion until it comes with a recommendation from College Council.
- 3) Administrative Reports

- a) **President's Report** – President Hamann had nothing to add. Dr. Frome said he appreciated the progress made on the Strategic Objectives. In reference to equity and inclusion, he asked what would be different from our existing recruiting policies. What do we have now that's not working and how would that change, also, how will we balance diversity goals with getting the best qualified candidates? President Hamann assured him we are not establishing quotas or targets. We are ensuring our practices are neutral in regards to providing opportunity to diverse groups. We have learned that there are some groups that perceive us as a not so welcoming employer, and we need to work on that. We are working to create communications in both written form and in advertising to ensure we are explicitly stating that we are an institution that is interested in being wholly and truly inclusive. The guidelines for interviews will help us to avoid unintentional bias.
- Ms. Modrell asked where we distribute information on job openings. President Hamann said we use special publications and LISTSERVs. Our recruiting strategies vary, depending on the position.
- b) **Advancement** – Nothing further to Mr. Stowell's report.
- c) **Academic Affairs and Workforce Development** – Nothing to add.
- d) **Student Affairs** – Nothing to add.
- e) **Finance and Operations** – Mr. Henderson had one brief addition: we have been contacted by the City of Corvallis to see if we are still interested in relocating First Student. The city has property that could work, so we are continuing to work with the school district and First Student, to see if this is an option for them. The city is interested in a long-term lease, so this could be a good solution for First Student.

BOARD COMMENTS

Mr. Running said he will really miss Barry. He was an interesting addition to the Board. He also added that he is adjusting to retired life very well!

Ms. Garrett commented that Nicole Ballinger and Jeff Flesch have been exceptional to work with. They are so smart and fun!

Mr. Camp said he was impressed with the students that went to Salem to meet with the legislators, they represented LBCC very well. Since he was only able to join the meeting over the phone, he didn't get to see the Pathways presentation. Amanda will get that scheduled.

Dr. Frome wanted to compliment the college for the Large Business of the Year nomination and the CTE Signing Day. Compliments to David Bird and his team. On a personal note, he has had a difficult month, losing a family member. He appreciates what goes on here and understanding the personal circumstances that come up at times.

Chair Merryman pointed out the flyer from Graybar that was handed out at the meeting. He thinks the LED lights are great and a wonderful way to get new lights and the cost savings that come with them are wonderful. Graybar is using this promotional flyer nationwide.

He also mentioned David Becker and Nicole Ballinger have succeeded in getting LBCC a \$195,000 STEM Hub grant. President Hamann added we are the only STEM Hub that emphasizes CTE component.

Adjourned at 7:14PM