

**Minutes of Board of Education Meeting  
April 19, 2017 6:00 p.m.  
Benton Center**

***Board of Education members in attendance***

Jim Merryman (*Chair*), R. Keith Frome, Shelly Garrett, Ron Mason

***Board of Education members that called in***

Barry Broadbent, Dick Running

***Staff and Representatives in attendance***

Greg Hamann, Bruce Clemetsen, Dave Henderson, Debby Zeller (*Classified*), Cindy Falk (*Faculty*), Tim Black (*Part-Time Faculty*) Eric Slyter (*Student Leadership*), Amanda Kliever

**The meeting was called to order at 6:00pm,**

**CHANGES TO THE AGENDA** – Dr. Frome notified the Board of Education that his Budget Committee member representative from his district has moved to Portland. Dr. Frome requested to nominate a new representative.

**CITIZEN COMMENTS** - None

**CHAIR COMMENTS** – None

**INTRODUCTIONS** – There are two introductions this month, Jeff Davis, Regional Director, Benton County, will give a brief Benton Center update, and Javier Cervantes, Director of Equity, Diversity and Inclusion will be introducing two Leadership LBCC participants.

Jeff Davis shared some updates at the Benton Center. He wanted to focus on our core theme of engagement. He was happy to report that the Linn-Benton-Lincoln Early Childhood Development Hub and member organizations have served 13,500 kids and families in need. They have attracted about \$2.5 million to the region in formula and competitive funding this biennium, and earned the highest grade of all 16 participating hubs.

The Benton Center is hosting a social Friday, April 21 for Degree Partnership Program students, International students and OSU to help them connect with other students and the Benton Center staff.

The Benton Center is partnering with daVinci Days in Corvallis. There will be a five-day series of pub talks, May 15-19, organized along the STEAM topics. More information coming on the daVinci Days festival that takes place in July.

The Corvallis High School Class of 1967 has requested a tour of the Benton Center building, as many of them attended there when it was Washington Elementary. Jeff and the Benton Center staff will welcome them in August and give them an update on the expansion plans.

Last, he wanted to invite everyone to the official public unveiling of the Benton Center Expansion on May 23 at 4:30. This will be the public's first time to learn of the details of the project. He would love to see a strong Board presence there.

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Javier Cervantes facilitates the Leadership LBCC program. It's a year-long professional development opportunity that has recently focused the curriculum on inclusion and cultural fluency. This year is the first year it's been an all-female cohort. The last three years have also been predominantly women. Mr. Cervantes is going to make a concerted effort to reach out to men on campus for next year.

Stephanie Rhodes is an English Language Acquisition (ELA) Instructor at the Benton Center. She said this program directly pertains to her work in ELA. She feels she can now better help her students with issues in the community as well as at LBCC. She has found that her students come with their own biases about others and she prefers to start with how we are similar, then work into our differences. She feels it is a very relevant program.

Charece Bunn is an International Student Coordinator on the main campus. She enjoyed the program because she saw it as a community building tool by looking at difference. One of the most impactful parts was how they looked at the intersections of identity and how the different parts of your identity impact who you are and how you interact with people. She thought Javier challenged them to see themselves as part of the whole picture.

**GENERATIVE ACTIVITY**

LBCC Data Dashboard, President Hamann

President Hamann offered a first look at the new data dashboard. He reminded the Board that it is a work in progress.

Strategic Goal #1, Productivity: Information for this portion of the dashboard is pulled from IPEDS (Integrated Postsecondary Education Data System), but it doesn't do as well with community college data as it does for four-year schools. The State of Oregon is moving to a new dataset called Voluntary Framework of Accountability (VFA). We will have better information in the future once we are using the VFA dataset.

Strategic Goal #2, Equity: Given equal ratios of men and women in Linn and Benton Counties, females have a higher graduation rate at LBCC, 59.8% female compared to 39.3% male.

Our data shows a proportionate representation of LBCC graduates within the ethnic groups in our district.

Data also shows higher completion rates from Albany compared to other school districts in our service area.

We are still looking into ways to show good data for the socio-economic demographic. We hope to find out if we are equally successful with students no matter if they come from an economic disadvantage or not.

Strategic Goal #3, Quality: We have two ways we measure quality. One is if our graduates are employed in their field of study within one year of graduation. The other is successful transfer to a four-year institution in a related major. We show a fairly steady growth in both areas.

President Hamann briefly showed other areas of the dashboard, including budget and enrollment shown in headcount and FTE (how the state provides funding). He encouraged the Board to explore and reminded everyone we will have better data once we are using the VFA.

**STRATEGIC ACTIVITY**

- 1) Board Representative Reports

**ACCT** – Nothing to report.

**OCCA** – Nothing to report.

**Foundation** – Mr. Stowell handed out the new LBCC Annual Report and calendar. Enjoy!

**Revenue Innovations** –Nothing to report.

2) Campus Representative Reports

- a) **Student Leadership Council**, Eric Slyter – Introduced Brian Ixtlahuac, next year’s SLC President. The full SLC will be introduced at the May meeting. Chair Merryman thanked Mr. Slyter for his reports and wished him well in his future. The Board agreed and welcomed Mr. Ixtlahuac.
- b) **Classified**, Debby Zeller – This is Debby’s last meeting as the Classified Association president. Kevin Mahoney will be representing the IACE starting next month. Chair Merryman and the Board thanked Debby for her reports this last year as well.
- c) **Faculty**, Cindy Falk – Nothing further to report.
- d) **Part-Time Faculty**, Tim Black - Invited everyone to the PTFA celebration, the formal celebration of the contract. He’d love to see everyone there. Chair Merryman asked him how his son is doing, Mr. Black reported he is healing well, and thanked him for asking.

- 3) Addition to Agenda – Chair Merryman asked Dr. Frome to make his nomination for the Budget Committee. Dr. Frome notified the Board Barbara Sleezer has retired and moved to Portland and proposed to nominate Kristie Hernandez. Ms. Hernandez works for the State Department of Human Services, Self-Sufficiency Center and feels she’d bring a unique perspective to the budget committee due to her work with DHS helping students and low-income individuals. **Ms. Garrett moved to accept Ms. Hernandez to the LBCC Budget Committee. Mr. Mason seconded. Motion to approve Ms. Hernandez to the LBCC Budget Committee was approved unanimously. (6,0)**

**FIDUCIARY ACTIVITY**

- 1) Consent Agenda – Dr. Frome requested RES 35-17 be pulled from the Consent Agenda. **Dr. Frome moved to accept the Consent Agenda without RES 35-17. Mr. Mason seconded. Motion to approve the Consent Agenda without RES 35-17 was approved unanimously. (6,0)**

Dr. Frome had questions about dates and the process as explained in the document. He asked for clarification regarding how the contract will be awarded. Mr. Henderson explained that having a contractor on board at the beginning of the process and having a CMGC helps to account for the unknowns of remodeling an existing building versus building a new structure. There will be a committee to make recommendations so favoritism will be avoided. He also reminded the Board that they will have final approval of the contract. Mr. Henderson answered Dr. Frome’s questions to his satisfaction. **Dr. Frome moved to accept RES 35-17 as submitted. Mr. Mason seconded. Motion to approve RES 35-17 was approved unanimously. (6,0)**

- 2) RES 32-17 Compensation Recommendations for FY 17-18 – President Hamann summarized this resolution is to offer compensation increases for those employees not in a bargaining unit. These were built into the budget model, and there are no changes from what was discussed in January. **Ms. Garrett moved to accept RES 32-17 as submitted. Mr. Mason seconded. Motion to approve RES 32-17 was approved unanimously. (6,0)**

3) First Read of 6000 Series Board Policies (6015-6060)

Mr. Rolan presented each Board Policy. He noted many of them have added Purpose Statements and noted bargaining unit specific language had been moved to the top for ease of reading.

He asked the Board to abstain from approving them this month, rather take some time to look them over and approve at the next reading if applicable. College Council has been asked the same.

Suggestions are as follows:

6015 – Reassignment and Transfer - No feedback offered

6025 – Compensation and Benefits – Dr. Frome suggested deleting “ongoing administration” from the Purpose as he feels it’s redundant. The last paragraph he proposed deleting the word “continuing”.

6030 – Annual Employment Agreement – Dr. Frome suggested adding to the first paragraph, “that meet applicable laws” to the end of the paragraph.

6040 – Discipline and Discharge – Mr. Rolan shared that there is a new Administrative Rule being written and much of the operational detail is being written into that AR. Dr. Frome requested to view the AR before this Board Policy is approved. Dr. Frome suggested adding “...and/or conduct.” in the Purpose. Mr. Mason wanted to be clear that the goal of college is not to automatically discharge an employee if they aren’t meeting performance standards, but the college will work with them on performance improvement. He would like clearer language to reinforce that.

6045 – Gratuities – This is redundant as it’s covered in Board Policy 1020. Mr. Rolan proposed deleting it. **Ms. Garrett moved to delete Board Policy 6045. Dr. Frome seconded. Motion to delete Board Policy 6045 was approved unanimously. (6,0)**

6050 – Holidays – No feedback offered

6055 – Health Insurance – No feedback offered

6060 – Leaves of Absence – Dr. Frome recommended leaving the bargaining unit employees language.

4) Administrative Reports

**President’s Report** - President Hamann shared that the Ways & Means Committee released an updated budget two days ago and the CCSF in that budget is \$556m. That would equate to an additional \$175,000/year for LBCC.

He also believes this is the best shot we’ve ever had to pass the Transfer Bill. There is strong support in the Senate.

**Advancement** – Dale had nothing further to add to his report.

**Student Affairs** – Bruce had nothing further to add to his report.

**Finance and Operations** – Mr. Henderson pointed out the artist renderings of the Benton Center project that were displayed around the room. The public unveiling will be May 23, as Jeff Davis mentioned in his

update. Dr. Frome asked for confirmation that the Campus Store revenues are down, and if so, have we decreased staffing there? Dave said yes, they have.

Mr. Mason suggested adding a 3<sup>rd</sup> graph that shows both total costs and total revenue. He also suggested rather than having a set percentage for a carryover from year to year, that we consider a range. For example, instead of a 10% carryover, we have a 10% - 12% carryover. A bigger cushion would put us in a better position for unforeseen situations.

President Hamann asked that we add topic to the Board Retreat agenda this summer.

#### **BOARD COMMENTS** (Chair Merryman)

Ms. Garrett – Reported that Governor Brown came to the Lebanon Chamber luncheon and she talked a lot about LBCC, we have a big fan! She is very fond of the college, so is Fred Girod. We have some really special support and that's no accident, that's thanks to Greg and his team!

Dr. Frome – Said he is looking forward to the LBCC Distinguished Alumni and Scholarship event next week. He noted Mr. Mason is a big supporter and sponsor of scholarships and said he appreciates everything he does as well as what staff does behind the scenes to make this event happen.

Mr. Mason – He regrets he's unable to attend the Distinguished Alumni event, he gets to go spend some time with his son and granddaughter in Bend. He also commented that he would not want the job of the legislators, trying to balance the state budget and determine where the money goes. He also related spring term to running, and how he would get tired as he got close to the end, both of his run and the term. We're almost getting close to the end of the term and knows people are getting tired, but they're almost there!

Mr. Broadbent – Resolves to never call in to a meeting again!

Mr. Running – Also said the connection wasn't great, it was very hard to hear on the phone. Noted that he is golfing in Palm Springs, it was 93 degrees there, so he is having a terrible time.

Chair Merryman – Had nothing to add.

**Adjourned Regular Session at 8:01PM**