



## **LBCC Comprehensive Statement of Nondiscrimination**

Linn-Benton Community College does not discriminate based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, gender, gender identity, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws in its programs or activities. For further information see Board Policy 1015 and Administrative Rule 1015-01. The following staff members have been designated to handle inquiries regarding the nondiscrimination policies:

For concerns or inquiries regarding disability accessibility and accommodations:

Contact: Carol Raymundo, Director of Center for Accessibility Resources  
RCH-101, Albany Campus, Albany, OR 97321  
(541) 917-4789  
[raymundo@linnbenton.edu](mailto:raymundo@linnbenton.edu)

For concerns or complaints about the College or an LBCC staff member:

Contact: Heather Mercer, Director of Human Resource Development and Support and Title IX Coordinator  
CC-108, Albany Campus, Albany, OR 97321  
(541) 917-4425  
[rolens@linnbenton.edu](mailto:rolens@linnbenton.edu)

For concerns or complaints about a student:

Contact: Jill Childress, Manager for Student Conduct and Retention and Title IX Coordinator  
WH-215, Albany Campus, Albany, OR 97321  
(541) 917-4806  
[childrj@linnbenton.edu](mailto:childrj@linnbenton.edu)

Request for Special Needs or Accommodations

Direct questions about or requests for accommodations to the Center for Accessibility Resources, 541-917-4789 or [cfar@linnbenton.edu](mailto:cfar@linnbenton.edu) at least three business days in advance for special events and as soon as possible for classroom or other emerging requests. LBCC will make every effort to honor requests. LBCC is an equal opportunity educator and employer.

**EXTRA CREDIT FOR BEING A NOTE TAKER** (*If needed, only one student will receive this extra credit. If more than one student is interested, there will be a drawing to select the note taker.*):

There may be one or more students in this class who require a note taker. If the Center for Accessibility Resources recruits for a volunteer note taker, the chosen student will be compensated with a \$50 gift card to either the LBCC Campus Store or Food Services at the end of the term for successfully providing notes to students in need. Directions are available for how to sign up and how to upload the notes electronically. Students depend on volunteer note takers for access to class notes. CFAR is asking for a reliable and responsible volunteer to provide this service for the whole term. Note taking is an experience that you can put on your resume or future job applications. If you would like to volunteer note taker please message me during the first break, of the first class, over Zoom. The notes will be provided to other students who miss class and also need to keep caught up. **\*\*\*In addition, whether or not CFAR needs a note taker, this opportunity still applies. In addition to a possible benefit if CFAR is needed, the note taker will receive 10 points of extra credit towards the mid-term exam and 10 points towards the final exam.\*\*\***

## **IMPORTANT DATES**

Mid-Term Exam Due:	May 4, 2023		
Final Exam Due:	June 8, 2023 @ 6:00 p.m.	Class Presentations:	TBA

**\*\*\* Projects and/or exams will receive a ZERO if they are not emailed to the instructor and/or if they are submitted late.\*\*\***