

**Minutes of: Board of Education Meeting  
March 18, 2015 6:00 p.m. – Albany Campus**

**Board of Education members in attendance**

R. Keith Frome (*Chair*), Shelly Garrett (*Vice-Chair*) Lyn Riverstone, Ron Mason, Dick Running, Jim Merryman

**Staff and Representatives in attendance**

Greg Hamann, Beth Hogeland, Dave Henderson, Bruce Clemetsen, Dale Stowell, Scott Rolen, Vickie Staffelbach, Guests: Mary Borman, PT Faculty Association, Janet Steele, President of the Albany Chamber of Commerce, Josefine Fleetwood, Albany Workforce Development Director, and Andrea Henderson, OCCA Executive Director.

The meeting was called to order at 6 PM – and there was a Presentation of Colors by the American Legion.

Chair Frome recognized the guests: Janet Steele, President of the Albany Chamber of Commerce and Josefine Fleetwood, Albany Workforce Development Director. Mary Borman from the PT Faculty Association and Andrea Henderson the OCCA Executive Director.

Everyone Welcomed back Dick Running.

Barry Broadbent was not in attendance as he was out of town.

**Generative Discussion:**

- Ms. Steele and Ms. Fleetwood handed out some information on the Albany Workforce Development. Workforce Pipelines are key- More than 1000 jobs expected over next 5 years.
- Janet presented a draft of a charter for Albany Area Chamber of Commerce Workforce Development Program which includes a Workforce Advisory Council.
- The Chamber hired Ms. Fleetwood not as a Program Director with direct experience, but as someone with neutral business/education experiences. The Workforce Program's official name is "Pipeline". Ms. Fleetwood started in September 2014. She has been a community liaison and has experience working with schools. This program is reaching out to Corvallis & Lebanon communities as well. October 2<sup>nd</sup> events at LBCC – Job Tours for HS students up to 200. Also having tours of LBCC & OSU with students to show possibilities. Career Days

and events are happening at schools and encouraging skill trades/manufacturing this business-partnership is unique. Reaching kids early is key to let them know of opportunities. Janet encouraged facility to tour and become familiar with local industry and business school teachers are also touring and being educated.

### **Strategic Activity:**

- A. OCCA update as presented by Andrea Henderson, Executive Director. Ms. Henderson updated the Board on the current legislative process. Funding for community colleges has not been finalized. Co-Chairs of the Ways and Means committee have suggested \$535 million. If \$550 were possible than additional funds could be used for CTE and Career Pathways. \$650 million is needed towards accomplishing the 40-40-20 objective by 2025.

Budget hearings are starting and opportunity to lobby for CCs through a presentation.

Large policy issues affecting community colleges-

- Free community college tuition – Student completion is a better use of tuition. The issue does not have funding behind it. There are also capacity issues.
- Interaction with community college and K-12
- Open Educational Resources- Funding and statutory changes are needed. This is important but should not be a mandated topic. This has legislative support.
- Transfer credit system – new bill.
- Placement testing – what works best for student.
- Future of Oregon Education Investment Board – goes away in 2016 unless this session passed new legislation. It is working what are goals. Original concept and coordination piece is needed. Old entity (OEIB) or new entity. Its focus should be directed. She referred to the 21<sup>st</sup> century Initiative reports. Keeping our “action” focused.
- 40-40-20 originally from Oregon Business Council. The support of this is widespread and does not rely on who is Governor to continue as a goal. Desire to keep this more broadly defined to include all students not just younger pipeline students.
- 5<sup>th</sup> year programs – There is a legislative hearing tomorrow. Very mixed support for this bill. SB322 – not a policy based discussion yet. Funding has been a significant focus of discussion. Students, parents and LBCC will be in Salem to lobby for this.

B. Foundation Report presented by Ms. Riverstone and Mr. Merryman. Mr. Merryman mentioned the Foundation's Estate Planning Workshop on March 10<sup>th</sup>. Three experts presented and the goal was to have 30 people in attendance. Over 100 people called to register. The workshop was capped at 55 and there will be another on May 12<sup>th</sup>. There were 30 people from the workshop who are going to list LBCC in their estate planning. Please attend the Alumni and Awards reception on Wednesday 4/22, at 7 pm. Ms. Riverstone mentioned the Foundation Board goals and progress discussion and generative discussion/brainstorming.

Legislative Summit – Chair Frome asked attendees what their impressions were of the Summit. Ms. Garrett felt legislators wanted constant input. Chair Frome enjoyed the first day of training, and thanked John McArdle and Vickie Staffelbach for making the arrangements for the Board to attend. Representative Sara Geller seemed to be a 5<sup>th</sup> year supporter. Chair Frome encouraged everyone to keep in contact with their representatives to show support.

C. Representative Reports:

- Student Leadership Council – Officers change in 5 weeks – New President is Paola Gonzalez– some team members are applying for another year. Hype Fest event is coming. April is Adeline's last month as President.
- Classified – Ms. Drury reported that an LBCC employee is going to serve on a Board which oversees a software program that the College uses.
- Faculty – Ms. Chafin talked about the College's Strategic Goals and how professional development helps faculty to work towards those goals. Several faculty went to a meeting in Boston held by the League of Innovation. The group returned energized. Productivity was covered in one workshop with a software product as an add-on to banner could be a good strategic investment. During a session students with "grit" and their increased completion rates were discussed (this was related to our Equity goal). For Quality – session on "curmudgeons" in the workforce. A speaker commented on how nothing can change these types of people, so it is OK to just ignore them. Liberating to hear the minority shouldn't rule just because they are the most vocal. Professional development was also used for training in Water Environment and Technology – treating waste water to assist with water shortages. Ms. Chafin said goodbye and thank you to her service as faculty Chair and as representative to the Board of Education. She stated that things are not as bad nor as good as some might say. Encouraged Board to ask questions of faculty, classifieds, and students.

D. Second read of the 8000 Series Board Policies:

Mr. Stowell explained the most recent proposed changes to the Board Policies.

- 8010 – Pointed out that change was offered to detail the responsibilities of the relationship between the Board and the Foundation. Ask Dale to see agreement.
- 8015 – Improved purpose statement will be made.
- 8020 – Originally criteria were stripped out for AR – but were then added back.
- 8025 – No change
- 8030 – Carried down from original – AR will include the process to comply with law. The law provides the guidance.

Mr. Merryman moved to accept the Board Policies as presented. Mr. Mason seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)

E. Introduction of the 1000's series Board Policies:

Mr. Rolen presented a first look at the 1000's series Board Policies without any changes. He mentioned that with the completion of the 8000's series LBCC has now completed one full cycle of review. All numbers between the 1000's and 8000's have been reviewed. We are now starting back to the 1000's. If there are any questions please contact Mr. Rolen. The 1000's were last reviewed in November 2012.

F. Resolution 29-15 – Tuition:

Tuition is to be decided by the Board not by LBCC Administration. President Hamann handed out the newest version of the budget model to show how the budget can be balanced with changes requested in tuition and fees. The budget was not being discussed that evening. It was used as context for changes in Tuition and Fees. An increase of tuition was proposed of: 3% resident tuition, 5% other. SLC recognizes tuition freezes ideal, but without additional state funding it is not feasible for LBCC. Mr. Merryman moved to accept the resolution as presented. Mr. Running seconded the motion. Discussion – Mr. Mason was concerned that comparator schools were not consistently used. Dr. Clemetsen explained that comparators were used that included international students effect on tuition. Chair Frome suggested that the State funding on the budget model didn't seem to be correct. It was because of the 5<sup>th</sup> payments made by the State to LBCC were larger in past the past biennium. Chair Frome did not agree with a tuition increase if it was being used to pay for expansion funding and performance packages. Performance packages will be discussed during the budget discussion. Chair Frome will not consider a tuition increase if it is at the expense of students. President Hamann explained that LBCC needs money for the base budget and to grow/enhance and rebuild LBCC. Mr. Mason asked why

the model was using constant state revenue figure? President Hamann explained the College is being conservative. We will continue to “fine tune” our predictions. Ms. Riverstone asked if the Legislature were to give more money to colleges would it be possible to reduce tuition later. The answer was ‘yes’ we can always decrease the tuition later if needed. Mr. Running called for “question” to vote. Chair Frome voted nay to stop the discussion on the increase. Chair Frome voted nay on the proposed increase because of performance packages. Everyone voted and the resolution was approved by the majority of the vote. (5-1)

G. Resolution 30-15 – Review of fee increases:

- Tech Fee – hasn’t been raised in 6-8 years
- Transportation/Safety – stays at \$1
- Student Program Fee – Athletics and co-curricular programs – ROV, music, Equestrian, PTK and will cover upcoming women’s basketball (This figure is still less than previously we charged.
- ASLBCC Fee – President Carter of the SLC explained that the student membership fee is used for their accrediting agency. The membership to this agency allows for better representation at the state level. The student body voted on the fee increase with 82% in favor.
- Students voted and passed all these fees, the College Council also approved.

Mr. Mason –Moved to accept resolution 30-15 as presented. Mr. Merryman seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)

H. Distinguished Alumni and Distinguished Citizen Awards:

- Mr. Stowell briefly reviewed the rationale for why these three people were nominated for the Distinguished Alumni award. Two of the nominees are Presidents. And Brad Gohr and Julie Huckestein have worked hard to improve their communities. Mary Deems was a former LBCC student who assisted greatly with the creation of the Lebanon Center. Mr. Mason moved to accept the nominations. Mr. Running seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)
- Mr. Stowell explained that the last time a Distinguished Citizen award was given was in 2011. Mr. Stowell recommended Bob Lowry and Doris Johnston. Both people are highly involved in their communities. Both are active with the LBCC Foundation, and Mrs. Johnston ran the campaign for Bond.

All of these people will be recognized at Commencement. Mr. Mason moved to accept the recommendations. Mr. Running seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)

I. Resolution 31-15 Part-Time Faculty Association Request

Mary Borman came forward to present supporting information from the Part-Time Faculty. She reminded the Board that this process was started more than one year ago. It would be considered a show of good faith by the Board if they would voluntarily accept and recognize the Part-Time Faculty Association. President Hamann stated that the LBCC Administration recommends this resolution. Ms. Riverstone mentioned herself as PT Faculty and gave her support. Mr. Mason recognized PT Faculty as needed to keep LBCC going. Mr. Merryman moved to accept this resolution. Mr. Mason seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)

**Fiduciary Activity:**

A. Ms. Garrett moved to approve the Consent Agenda. Ms. Riverstone seconded the motion. Everyone voted and the motion was unanimously approved. (6-0)

B. Administrative Reports:

- President Hamann added that SB322 meeting/testimony will be in Salem tomorrow.
- Institutional Advancement – Mr. Stowell added that LBCC is lucky to have supportive media. The prospective-student management system is being used and involved a lot of collaboration.
- Academic Affairs – Dr. Hogeland had nothing to add. She did mention that June 30<sup>th</sup> is her last day.
- Student Affairs – CTE advancement is using a customer relationship tool. It appears to work well. There are now 8000 people in system after 4 months of use. Front-line people are using the information gained from this tool. There are 600 spring term requests for graduation and 200 students are planning to walk at the commencement ceremony.
- Finance and Operations: Nothing to add – Mr. Henderson mentioned error in handouts on Finances.

The Board went into Executive Session at 8:07 PM for an update on negotiations.

The meeting was adjourned at 8:20 PM.