CANVAS FILE UPLOAD DIRECTIONS

Follow these **directions to upload**:

1. Once you have clicked the link and completed the assignment, save your document as instructed.
2. In Canvas, click the Submit Assignment button on the right side of your screen.
3. Then click the Choose File button, Browse for your file, double-click the file you want.  (If you need to upload additional files, click the Add File Button and browse for your next file, etc.)
4. If you want to write a comment, do so in the box provided.
5. Finally, click the blue SUBMIT ASSIGNMENT button.