**Advanced Coding Spring Term**

**CRS 103 (210), CRN 48876**

Location: HOC 251 Class Time: Monday/Wednesday 0800-0950 *Required Text: Medical Coding Training: CPC (AAPC) Text and WB, Current CPT Manual, HCPCS Manual, ICD-10 Manual* (Same as last term, no need to buy any books)

**Course Instructor:** Rick Durling E-mail: durlinr@linnbenton.edu
Office Location: 2nd Floor HOC Office Hours: [HERE](https://docs.google.com/spreadsheets/d/1LvbexretyG4G0KMonYjqjmDKDiCB43z5HkhKABe0RJA/edit?usp=sharing)

*Course Description*

This course presents a *comprehensive* approach to the study of medical coding. The instructor will be your facilitator and partner in learning. We will progress through the body systems and areas learning diagnosis and procedural coding in ICD-9-CM, CPT, and HCPCS manuals.

\*\*ONLINE CONTENT and RESPONSIBILITIES\*\*

A portion of the resources for this course will be provided on-line via LBCC’s e-learning package called [Moodle.](http://elearning.linnbenton.edu/) If you will have difficulty utilizing the resources of Moodle either at home, or here on campus, you should notify your instructor immediately. I will not accept computer, internet, or other access or personal problems as excuses for missing student responsibilities, even if they are valid reasons. Attendance is mandatory and necessary for successful completion and certification. You must carefully follow the course schedule. Late quizzes will not be accepted.

Course Schedule: Quiz, HW, CA Due Date - Due at 0800

April 2,4 Digestive System 11 April 8

April 9,11 Urinary and Male 12 April 15

April 16, 18 Female 13 April 22

April 23, 25 Endocrine/Nervous 14 April 29

Apr 30, May 2 Eyes/Ears 15 May 6

May 7, 9 Anesthesia 16 May 13

May 14, 16 Radiology 17 May 20

May 21, 23 Pathology/Laboratory 18 May 27

May 28(H), 30 Evaluation & Mgmt 19 June 3

June 4, 6 Medicine 20 June 12

**Outcomes**

Upon successful completion of this course, the student will pass the national coding certification exam given by the [American Academy of Professional Coders.](http://www.aapc.com/)

***Assessment and Grading Policy***

1. 10 quizzes for 100 points
2. 10 CA’s for 100 points
3. 10 HW for 100 points

270 - A, 240 - B, 210 - C, 180 - D, below 180 - F

**\*\*\*No Quizzes can be retaken or taken late\*\*\*\*\*\***

**Course Academic Dishonesty Policy**

Any student caught cheating, duplicating another student’s work, or other form of academic dishonesty, will be counseled by the instructor. The first offense will result in a “zero” grade for that assessment, a lowering of the final course grade by one full grade, and the student’s name and offense will be sent to the Dean of Students for LBCC. A second offense will result in an automatic “fail” for the course and the student will be referred to the Dean of Students for LBCC to determine further disciplinary action and must obtain Dean of Student approval prior to returning to class.

**Quizzes**

Quizzes must be completed prior to 8:00 am on the scheduled day. Retakes and late quizzes are not an option in this course. Remember to use [FIREFOX](http://www.mozilla.com/en-US/firefox/fx/) or [CHROME](https://www.google.com/intl/en/chrome/browser/#brand=CHMB&utm_campaign=en&utm_source=en-ha-na-us-sk&utm_medium=ha) if you have trouble with your browser. Quizzes are timed at 3 hours (quizzes 11-15) and 2 hours (quizzes 16-20) although you should try to be quicker. The standard time for these tests is 60 minutes but since you are learning, we are extending it so that you are less challenged by the time and more challenged by the content.

***National Exam***

The CPC exam for the American Academy of Professional Coders will be held Saturday, June 9, 2018. You must have your payment and application mailed or completed online prior to May 1st in order to participate in this exam. Your student discount code for the exam is STUDIS07. I will provide a link on moodle to the exam information as soon as AAPC posts our test.

***LBCC Comprehensive Statement of Nondiscrimination***

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.(for further information <http://po.linnbenton.edu/BPsandARs/> )

***For Students with Disabilities***

"The Office of Disability Services (ODS) provides reasonable accommodations, academic adjustments and auxiliary aids to ensure that qualified students with disabilities have access to classes, programs and events at Linn-Benton Community College. Students are responsible for requesting accommodations in a timely manner. To receive appropriate and timely accommodations from LBCC, please give the Office of Disability Services as much advance notice of your disability and specific needs as possible, as certain accommodations such as sign language interpreting take days to weeks to have in place. Contact the Disability Coordinator at Linn-Benton Community College, RCH-105, 6500 Pacific Blvd. SW, Albany, Oregon 97321, Phone (541)-917-4690 or via Oregon Telecommunications Relay TTD at 1-800-735-2900 or 1-800-735-1232."

Course Notes and Lecture Companion

Chapter 11

Chapter 12

Chapter 13

Chapter 14

Chapter 15

Chapter 16

Chapter 17

Chapter 18

Chapter 19

Chapter 20