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| **SYLLABUS**  **CJ 220 Introduction to Substantive Law**  **Online** |

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| Course Description: | This course provides an overview of the substantive criminal law. |
| Orientation Meeting: | The Criminal Justice Department has discontinued orientation meetings for its online courses. Contact the instructor or Moodle Technical Support if you have questions. |
| Required Text: | Garland, Norman M, *Criminal Law for the Criminal Justice Professional,* McGraw-Hill Publishing, 3rd. Ed. (2014). |
| Instructor: | Rod Carter, JD |
| Contact Information: | Office: F-114;  Office hours: Tuesdays and Thursdays, 1:00-3:00 pm. E-mail: [rodney.carter@linnbenton.edu](mailto:rodney.carter@linnbenton.edu) Telephone: 541-917-4284 |
| Assignments: | The work in this course consists of a quiz at the end of each chapter or series of chapters (See, "Assignments" link . The tests will be taken online and will be timed. Once you begin a test, you must complete it. In other words, you may not begin a test, sign off, and resume taking the test later. You will have 15 minutes to complete each quiz.  Tests must be completed and submitted before the expiration of time. Answers submitted after the expiration of time are not counted.  **All work must be completed and submitted before midnight, on Wednesday, June 12, 2019.**  Tests may be taken anytime, day or night. **In order to receive credit for a test, it must be taken in order**. In other words, you must take quiz #3 before you attempt Quiz #4. Quizzes taken out of order will not count toward your final grade.  **There is no final examination in this course.**  **IMPORTANT NOTICE:** You are required to do your own work just as in a traditional course.Naturally, studying with others is permitted and encouraged.However, all submitted work must be completed by you without any assistance from others. The following is specifically prohibited:  a. Receiving copies of questions and/or answers from others who have taken or who are taking the course; b. Receiving any assistance whatsoever from others while taking a quiz or exam, and; c. Allowing anyone to take your tests, in whole or in part, for you.  Any violation of these rules will result in a failing grade for the course and the reporting of the matter to the college for the implementation of disciplinary proceedings. |
| Making-up Missed Assignments: | Because of the structure of this course, no make-up opportunities are necessary or available. |
| Grading Scale: | 90%+ = A - Superior performance 80-89 = B - Above average performance 70-79 = C - Average performance 60-69 = D - Below average performance <60 = F - Performance below minimum standards |
| Points Possible: | Quizzes = 10 each |

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| IMPORTANT NOTICE:  As an anti-cheating feature of this course, any student may be chosen at random, or for cause, and requested to re-take a test or tests in the presence of the instructor or his/her designee. Students who fail to comply with such request shall receive zero credit for the test or tests that are the subject of the request. |

**Equal Opportunity**

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LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. For further information see Board Policy P1015 at <http://po.linnbenton.edu/BPsandARs/>

**Discrimination/Harassment Complaints**  
If you feel you have been discriminated against in any interaction at Linn-Benton Community College or have been harassed by another person while at LBCC please contact us immediately based on the following:  
  
**A student complaint about another student**  
Contact: Sandra Shinkle  
(541) 917-4806  
[Shinkles@linnbenton.edu](mailto:Shinkles@linnbenton.edu)  
  
**A student complaint about an LBCC staff member**  
Contact: Kathy Withrow  
(541) 917-4420  
[withrok@linnbenton.edu](mailto:withrok@linnbenton.edu)  
  
**An LBCC staff member complaint about another staff member or student**  
Contact: Marsha Edwards  
(541) 917-4425  
[edwardm@linnbenton.edu](mailto:edwardm@linnbenton.edu)

**Affirmative Action Officer: Kathy Withrow, CC-108, 541-917-4420   
ADA Coordinator (Students): Nancy Tanberg, RCH-105, 541-917-4690  
ADA Coordinator (Employees/Applicants): Kathy Withrow, CC-108, 541-917-4420  
Title IX Coordinator: Sandra Shinkle, T-107B, 541-917-4806**

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