CIS151 Course Syllabus

**CIS 151: Introduction to Networks: Fall 2019**

*(Last update: June 11, 2019)*

**4 Credits, Grading: A-F, 30 Sep - 10 Dec, Networking Lab: MKH-105A**

**CRN: 21153 Section 2 Time: MW 12:30-3:50**

[**Instructor: Ziko Rizk**](http://cf.linnbenton.edu/bcs/cs/swansop/web.cfm?pgID=258)

**How to contact me:**

1. **mailto:rizkz@linnbenton.edu**
2. Office: MKH-110
3. Office phone: 541-917-4273

**Course Objectives:**

*The first course of a four-part sequence in a****Cisco Networking Academy®****curriculum directed toward the****Cisco Certified Network Associate® (CCNA)****certification. CIS151 is also useful to all computer professionals as a single-term introduction to basic Networking Essentials. The course provides students with classroom and laboratory experience in current networking technology, and includes networking terminology, protocols, network standards, LANs, WANs, OSI model, cabling, cabling tools, safety, network topology, and IP addressing.*CIS151 is the first Networking course in LBCC's *Network and Systems Administration* Associate of Applied Science degree program, and in LBCC's*Certificate in Basic Networking* program.

***Co-requisites:***

1. ***CIS 125****(Introduction to Software Applications),****or*** *equivalent computer experience****AND permission of the instructor after interview.***
2. ***MTH 75****(Elementary Algebra)*
***or******permission of the instructor after interview****.*

**The CCNA Program at LBCC:**

* Fall term: CIS151 (4 units)
* Winter term: CIS152 (4 units)
* Spring term: CIS153 (4 units)
* Fall term 2nd year: CIS154 (4 units)

Students who satisfactorily complete the Fall-Winter-Spring-Fall course sequence of CIS 151, 152, 153, 154 are eligible to receive LBCC's *Certificate in Basic Networking*.

**Textbook required: The following book is handy for CIS151, 152, 153, 153. It should be available the LBCC bookstore:**

* ***CCNA Routing and Switching Portable Command Guide, 4th edition***
* *by Scott Empson*
* *published by Cisco Press, 2016*
* *ISBN978-1-58720-588-0*
* ***Note that all curriculum materials, including lab instructions, are available on line via your Cisco Networking Academy NetSpace login.***

**Instructor and Student Responsibilities:**

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| **Instructor Responsibilities** | **Student Responsibilities** |
| I commit to starting all classes on time. | You agree to attend all classes and to comply with college code of conduct. |
| I commit to showing up to class prepared. | You agree to actively participate in class discussions and exercises. |
| I commit to balancing class time between lecture and hands-on exercises. | You agree to spend an average of 4 hours per week on readings and assignments outside of class (see Moodle for details). |
| I commit to holding published office hours. | You agree to complete all readings and course assignments on time (due on Sunday night). |
| I commit to responding to your email within 24 hours (no voice mail please). | You agree to collaborate professionally with fellow students on the class project. |
| I commit to grading assignments within 3 days (after due date). |  |
| If I'm unable to come to a class, I commit to doing my best to find a substitute instructor while keeping you up-to-date. |  |

**Internet:**

We will use the Internet ***extensively*** to search out background information and to answer our questions. Students are expected to be experts at digging information from the 'Net, and there will be plenty of opportunities to practice this skill.

**Assignments:**

**On-line Cisco Networking Academy Curriculum:** At the core of this class is the Cisco on-line curriculum. Each student will have his/her own account on the Cisco Networking Academy Server which will allow each of you to access the course via any internet connected computer at: [**http://cisco.netacad.net**](http://cisco.netacad.net)

**Lab Work:**

**Lab exercises and *Packet Tracer*exercises will be assigned via the Calendar on the NetSpace Website**. Lab exercises can be done either in class during lab time or, preferably, outside of class. The results of your lab work will be recorded on pages from the On-Line curriculum which you print out. The work is to be turned in by the date specified in the Assignment on the NetSpace course calendar. *Packet Tracer* exercises and other exercises in electronic format will be uploaded to the appropriate Assignment on the NetSpace website. As repeatedly pointed out in the Cisco curriculum: Simulators such as *Packet Tracer* aren't in any way a substitute for our hands-on work with real networking hardware - but they can be a useful part of your learning toolkit.

**Tests:**

**"Chapter"*(i.e. pre-Final)* Tests: "Chapter tests"*(which includes the Practice Final Exam)* will be assigned via the Calendar on the NetSpace website. They will be accessed via the Internet from the Cisco Networking Academy "NetSpace" Website. You will take all your CIS151 chapter tests and the Practice Final outside of class, on your own time. Of course there can't be any restrictions on "open book" etc. with that arrangement. You'll be able to take each test several times (in theory, up to 10 times). You should be able to see all available "feedback" on the questions. The NetAcad database will record your last score, so of course try to improve! :-)**

***Important Note: "Log in early and often!" YOU are responsible for getting ahold of a reliable Internet connection to the NetAcad assessment server, etc. If you're in any doubt, take the exams from on-campus at LBCC!! Since the exams will each be enabled for several days, and you will have the opportunity to take each exam several times, I can't promise that there will be any retakes of any exam after its enabled period ("My dog ate my modem..." etc.). However, your lowest exam grade (including all the assigned Chapter exams and the Practice Final exam) will be dropped from your average.***

***Skills-Based Assessment:***

***The Skills-Based Assessment is an important part of the Academy assessment program. The standards of the Cisco Networking Academy are such that a passing score on the Skills-Based Assessment (to be announced, typically 70%) must be obtained in order to pass the Academy Course and be approved for advancement).***

**Final Exam:**

**The Final Exam** will be given on **Mon, Dec 9 2019 @ 1:00 pm in MKH-105. You are required to pass the final exam in order to pass the course and be approved for advancement to the next term of the CCNA curriculum – CIS 152. If you do not pass the final exam on your first attempt, you will be permitted to take it again a day or two later. However, in that case the highest possible grade that you will receive in the class will be a C regardless of your total percentage level.**

**The following scale (tentative) will be used to determine your grade in this course:**

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| **Assessment Scale:****Lab Work = 50%****Chapter Tests = 15%****Final Skills-Based Assessment = 10%****Final Exam = 25%****Grading Scale:****A = 90-100%****B = 80-89%****C = 70-79%** |

**Class attendance:**

**For legal reasons, LBCC instructors are advised to keep track of students' attendance in class. In addition to considerations of Class Participation, this is made necessary by the fact that some Student Financial Aid programs require class attendance. Instructors do not know which students may be enrolled in such Financial Aid Programs until the end of the term, at which time attendance information may be required. So the best policy, which will be followed in this course, is for the instructor to take attendance at each class meeting.**

**In addition, Cisco requires that the instructor certify a student's satisfactory attendance in order to pass the course. Your attendance is expected to be sufficient in time and in quality to complete all the assigned work and learn all assigned material thoroughly.**

***If you have any questions about required attendance, ask the instructor!***

**Online Discussion:
The *NetSpace* course website includes the capability of Discussion threads. These will be started whenever appropriate. Their  purpose is to facilitate contact among students and with the instructor, "24/7". If you see a question posted by another student, feel free to contribute constructively to the discussion. The instructor will try to monitor the Discussion threads and respond to questions.**

**Academic Honesty Policy:
All students are encouraged to discuss assignments and course materials in general terms with other students. If you need help with the exercises, you are encouraged to ask the instructor. Please note, however, that each student is expect to work independently on all assignments. The work you turn in to be graded must be *your own* work. Representing another person's work as your own constitutes academic fraud, and has no place at LBCC. No credit will be given for assignments which, in the instructor's judgement, were not created by the student submitting them.**

**Skills required for success in this course:**

1. **Time management: The ability to plan ahead, start assignments early, ask for needed help early, and submit assignments according to specifications and on time.**
2. **Patience: The ability to look calmly at a problem, analyze how to solve it, and concentrate on its solution.**
3. **Skill in analytical and logical problem-solving: A genuine liking for solving puzzles, and satisfaction in having done your best work to produce a solution.**
4. **A sense of humor: Working with computers humbles a person every day. Learn not to take it personally!**

**Note about cell phones in class:
Please set your cell phone ringer to "Vibrate Only" mode (or turn it off) before you enter the classroom. If you need to answer or place a call, please step outside the classroom while you do so.**

**Request for Special Needs or Accommodations**:
**Direct questions about or requests for special needs or accommodations to the LBCC Disability Coordinator, RCH-105, 6500 Pacific Blvd. SW, Albany, Oregon 97321, Phone 541-917-4789 or via Oregon Telecommunications Relay TTD at 1-800-735-2900 or 1-800-735-1232. Make sign language interpreting or real-time transcribing requests 2-4 weeks in advance. Make all other requests at least 72 hours prior to the event. LBCC will make every effort to honor requests. LBCC is an equal opportunity educator and employer.**

**LBCC Comprehensive Statement of Nondiscrimination:**
**LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, gender, gender identity, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. For further information see Board Policy P1015 in our Board Policies and Administrative Rules. Title II, IX, & Section 504: Scott Rolen, CC-108, 541-917-4425; Lynne Cox, T-107B, 541-917-4806, LBCC, Albany, Oregon. To report: linnbenton-advocate.symplicity.com/public\_report.**