

Linn-Benton
Community College
6500 Pacific Blvd. SW
Albany, OR 97321

Summer 2020

**Course CRN and
Credit Hours:** 16586,
3 credit hours

**Class/Lab Location
and Time:** Online

Instructor:
Adam Karnes

Email:
karnesa@linnbenton.
edu

**Office
Hours/Location:**
Mon, Wed, Fri: 2-3pm
Sat: 11-noon

Zoom or phone (Use
Setmore link on
Canvas to schedule)

WR 115: Intro to College Writing (ALP)

Course Text/Materials

Texts will be provided online. No purchases are required. **All students require access to a computer with a word processor and internet access.**

Course Description

Introduces college level critical inquiry in academic and professional reading and writing. WR 115 students critically read, summarize, and respond in paragraph format. Students develop expository essay writing skills, review conventions, and use individual and collaborative processes. Note: This course does not satisfy institutional writing requirements for the degree seeking or transfer student.

Course Outcomes

Upon successful completion of this course, students will be able to: Write thoughtful, clear, and focused paragraphs and essays for a variety of purposes. Illustrate critical reading by clearly summarizing, paraphrasing, and directly quoting. Distinguish your ideas from others' ideas in your writing. Focus a main point and develop this main point clearly and logically using examples and illustrations in a well- organized essay. Revise writing using standard college editing and proofreading conventions (grammar, syntax, spelling, punctuation).

Grades

Assignment	Percent of grade
Overall Participation	30%
Check-in with Adam (X2)	(15%)
Forum Posts	(15%)
Weekly Activities	10%
Narrative Essay	15%
Draft	(5%)
Finished	(10%)
Summary Essay	15%
Draft	(5%)
Finished	(10%)
Analysis Essay	15%
Draft	(5%)
Finished	(10%)
Evaluation Essay	15%
Draft	(5%)
Finished	(10%)

Overall Grade Basis

A=90-100% B=80-89% C=70-79% D=60-69% F=Less than 60%
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Extra Credit

***Extra Credit (+2%—up to three times)** Use the [LBCC Online Writing Lab](#) for extra credit. You will need to provide evidence of your writing center usage. Send me a screenshot of the feedback you were given.

General Class Expectations

Time expectations

A three-credit class like this one demands about three hours for the online equivalent of campus class time. In addition, a three-credit course will demand between **6 and 10 hours** of studying *outside* of class each week. (This includes assigned readings, research, papers, and other assignments.)

No show policy

Students who do not contact me **in the first week** will be dropped from the course. Completing the email assignment or a post to a forum will satisfy this.

Incompletes

Only students who have completed **80%** of the course and who are experiencing **unique circumstances** will be considered for an incomplete grade. Any incomplete grade that is granted must be followed up the next term with additional course work.

Participation

Because your active participation is crucial for your learning and assessment, **part of the class grade is based on participation**. Your active involvement is especially important in an online class. If you're struggling to stay engaged, please reach out to me.

Deadlines and late work

Refer to the schedule for specific weekly and term deadlines.

You are responsible to complete work on time. Be organized and consistent. Start early. Don't wait until the day writing assignments are due. Failure to plan ahead does not mean you have an emergency. It's your job to coordinate your work schedule, trips out of town, feeling tired, technology problems, etc. If you turn in an assignment late, the score will be reduced according to the following chart.

Number of days late	Reduction
1	5%
2	10%
3	15%
4+	20%

Rewrites

You are encouraged to resubmit an assignment if you believe you could do better work. I will consider changing the grade if I believe the rewrite is a *significant improvement*. **Any rewrites must be submitted by the date of the class final.**

Technology

- If at all possible, work from a computer, not a phone or tablet. Working from computer will save you time and frustration when writing and using Canvas. If

you do not have access to a computer, the school can probably help. Contact me about options.

- Please have a contingency plan in case your computer stops working. A smartphone or tablet can be a backup, but isn't ideal.
- **Save your work.** I strongly recommend that you back up your work in more than one place. For example, consider saving to a hard drive and to the internet (Dropbox, Google Drive, etc.).

If you lack access to technology, please email me confidentially. The school might be able to help.

Canvas

WR115 has a dedicated Canvas course. As an ALP student, you need to join both Canvas courses, WR115 and WR121.

We are using Canvas LMS (not Moodle) as the basis for our class. This is where you'll do quizzes, read assignment descriptions, and engage in forum conversations. You'll receive an email invitation to the course by April 6. **The school does not provide technology support for Canvas.** If you experience issues with Canvas, I'm happy to answer questions at karnesa@linnbenton.edu.

Writing format

All written assignments must be submitted electronically on Canvas. (If Canvas isn't working, send via email.)

Recurrent activities

- **Readings**—Do not get behind on the weekly readings. The material in the textbook informs your assignment activities. If you don't read the text, you won't know what to do.
- **Activities**—Follow the instructions on Canvas to complete the activity each week.
- **Participation**—Engage with me and your peers on a weekly basis. Meeting with me virtually and posting on the forums will keep you focused and motivated, as well as contribute to your grade.
- **Assignments**—You have a major assignment due every week. Plan ahead and stay on track. If you miss an assignment, don't give up! You can still pass the class.

Schedule

<p>Every week, you need to complete the following by end of day Saturday:</p> <ul style="list-style-type: none"> • Finish the reading • Do the activity • Engage in the week's forum • Complete and submit the assignment

Week 1 6/28-7/4	Finish by Saturday, 7/4	
	Read <ul style="list-style-type: none"> <input type="checkbox"/> Review syllabus <input type="checkbox"/> Review Canvas site Activity <ul style="list-style-type: none"> <input type="checkbox"/> 	Forum <ul style="list-style-type: none"> <input type="checkbox"/> (No written assignment)
Week 2 7/5-7/11	Finish by Saturday, 7/11	
	Read <ul style="list-style-type: none"> <input type="checkbox"/> Week 2 Reading Activity <ul style="list-style-type: none"> <input type="checkbox"/> 	Forum <ul style="list-style-type: none"> <input type="checkbox"/> Write <ul style="list-style-type: none"> <input type="checkbox"/> Narrative Draft
Week 3 7/12-7/18	Finish by Saturday, 7/18	
	Read <ul style="list-style-type: none"> <input type="checkbox"/> Week 3 Reading Activity <ul style="list-style-type: none"> <input type="checkbox"/> 	Forum <ul style="list-style-type: none"> <input type="checkbox"/> Write <ul style="list-style-type: none"> <input type="checkbox"/> Finished Narrative
Week 4 7/19-7/25	Finish by Saturday, 7/25	
	Read <ul style="list-style-type: none"> <input type="checkbox"/> Week 4 Reading Activity <ul style="list-style-type: none"> <input type="checkbox"/> 	Forum <ul style="list-style-type: none"> <input type="checkbox"/> Write <ul style="list-style-type: none"> <input type="checkbox"/> Summary Draft
Week 5 7/26-8/1	Finish by Saturday, 8/1	
	Read <ul style="list-style-type: none"> <input type="checkbox"/> Week 5 Reading Activity <ul style="list-style-type: none"> <input type="checkbox"/> 	Forum <ul style="list-style-type: none"> <input type="checkbox"/> Write <ul style="list-style-type: none"> <input type="checkbox"/> Finished Summary

Week 6 8/2-8/8	Finish by Saturday, 8/8	
	Read <input type="checkbox"/> Week 6 Reading Activity <input type="checkbox"/>	Forum <input type="checkbox"/> Write <input type="checkbox"/> Analysis Draft
Week 7 8/9-8/15	Finish by Saturday, 8/15	
	Read <input type="checkbox"/> Week 7 Reading Activity <input type="checkbox"/>	Forum <input type="checkbox"/> Write <input type="checkbox"/> Finished Analysis Essay
Week 8 8/16-8/22	Finish by Saturday, 8/22	
	Read <input type="checkbox"/> Week 8 Reading Activity <input type="checkbox"/>	Forum <input type="checkbox"/> Write <input type="checkbox"/> Evaluation Draft
Week 9 8/23-8/29	Finish by Saturday, 8/29	
	(No reading assignment) Activity <input type="checkbox"/>	Forum <input type="checkbox"/> Write <input type="checkbox"/> Finished Evaluation Essay
Week 10 8/30-9/5	Finals Week	
	--No final for WR115--	
	Any Revisions	
	<input type="checkbox"/>	

The instructor reserves the right to make changes to the schedule. Any changes made will not result in assignments being due sooner than listed in the original syllabus.

Accommodations: If you have a documented disability, please contact me during the first week so that we can make arrangements. **Disability Services** can also help you if you suspect that you have a disability. Visit their page for more information: <https://www.linnbenton.edu/current-students/student-support/center-for-accessibility-resources/>

Inclusivity: LLBC welcomes students from all backgrounds and does not discriminate. Please contact me if you feel that I or anyone else at school has treated you inappropriately. <https://www.linnbenton.edu/current-students/administration-information/policies/equal-opportunity.php>

COVID-19: If you have questions related to LBCC and COVID-19, [this FAQs page](#) is helpful.