

**Minutes of Board of Education Meeting**  
**September 20, 2017 6:00 p.m.**  
**Sweet Home Center**

***Board of Education members in attendance***

Jim Merryman (*Chair*), Dick Running, Shelly Garrett (via phone), Keith Frome (via phone)

***Staff and Representatives in attendance***

Greg Hamann, Ann Buchele, Bruce Clemetsen, Dave Henderson, Dale Stowell, Kevin Mahoney (*Classified*), Cindy Falk (*Faculty*), Diane Hunsaker (*Part-Time Faculty*), *Brian Ixthluahic (Student Leadership)*, Amanda Kliever

**The regular meeting was called to order at 6:00pm,**

**CHANGES TO THE AGENDA** – Dr. Frome requested an agenda change. He pointed out a formatting error under Fiduciary Activity, the Community Communications section should be #3.

**DECLARATION OF BOARD VACANCY** – Chair Merryman announced that the resignation of Mike Duncan created a vacancy that needs to be filled. The Board decided the procedure they would use to fill the vacancy, would be to contact the candidate with the second-most votes from the May election. That candidate is Randy Camp.

**APPOINTMENT OF NEW BOARD MEMBER** – Mr. Running moved to appoint Randy Camp to the Board of Education to fill the vacancy. Dr. Frome seconded. **The motion to appoint Randy Camp to the vacant Board position was approved unanimously. (4,0)**

Mr. Camp took his position at the Board table and participated in the remainder of the meeting. Mr. Merryman and Mr. Running welcomed Mr. Camp back to the Board.

**SWEARING IN OF BOARD CHAIR AND NEWLY APPOINTED BOARD MEMBER** – President Hamann swore in Chair Merryman and Mr. Camp.

Note: With Mr. Camp participating in the meeting, Dr. Frome dropped off the conference call as there was still a quorum. Everyone thanked Dr. Frome for calling in while travelling.

**CITIZEN COMMENTS** – None

**INTRODUCTIONS** – None

**CHAIR COMMENTS** – Chair Merryman and President Hamann will be attending the ACCT conference in Las Vegas next week. Chair Merryman will also be voting on ACCT Board members, the Board felt confident leaving the choice to Chair Merryman.

With a couple vacancies on the Board committees, Mr. Camp agreed to be a second on the OCCA committee. Chair Merryman nominated Ms. Modrell to be the third member on the Board Evaluation committee.

There are still a few remaining meetings that need a generative discussion. More topics will be added as the year moves along.

### **GENERATIVE ACTIVITY**

Dr. Bruce Clemetsen gave an update on the expansion of the Pipeline Project in East Linn County. This project started when the Ford Family Foundation approached President Hamann, looking for a creative way to support economic development in our rural communities. This was the same time Pipeline was starting in Albany and it had a lot of interest and momentum. Last December, The Ford Family Foundation approved our grant application and we were awarded \$445,000 grant. It is a four year grant to implement this expansion in stages. The Pipeline will be expanding to Scio, Lebanon, Sweet Home, and Central Linn high schools.

Dr. Clemetsen referred to the handout he provided and expanded on the highlights in his document. (attached) Some funds from the grant will go to the Boys and Girls Club of Lebanon and Sweet Home for the T3 program which provides career exploration and career training programs.

The Core Manufacturing Skills Certificates program will return this summer. Upon completion of the summer program, the certificate holder will be linked to an employer for an entry level job and will help them choose a path in the Pipeline area.

Another area that will be supported by this grant is working with faculty in the middle schools and high schools to teach and reinforce employability skills behaviors including attendance, teamwork, getting along with others, etc. in their regular classes.

Chair Merryman gave a brief history and overview of the Pipeline Project. President Hamann also let the Board know that he and the Greater Albany School District Superintendent, Jim Golden, have been invited by the AACC to attend and give a presentation on Pipeline to other community colleges and K12 districts from across the country.

Chair Merryman also reported that October 6 is National Manufacturing Day. This event has grown tremendously in the last couple of years. The first year there were about 50 kids that participated, last year, 150 kids. This year, there is a waiting list! There were no students from the Corvallis School District that attended last year, this year, there are 100. In addition, there are about 250 from schools in Linn County.

### **STRATEGIC ACTIVITY**

#### 1) Board Representative Reports

**ACCT** – Chair Merryman said he and President Hamann will be attending the ACCT Leadership Congress next week in Las Vegas.

**OCCA** – President Hamann reminded everyone that the OCCA Fall Conference is coming up November 1-3 at the Salishan. Please let Amanda know if you'd like to attend and she will take care of your registration and hotel reservations. LBCC staff will be making 3 presentations at this conference!

**Foundation** – Mr. Stowell reported that while they're waiting on the final numbers from the Foundation Golf Tournament, they raised close to \$30,000. The tournament was won by CoEnergy Propane.

- Revenue Innovations** – Nothing new to report.
- 2) Campus Representative Reports
    - a) **Classified**, Kevin Mahoney – Had nothing to add, except that he won the OFD basket that was raffled off at the Foundation Golf Tournament, and loves it!
    - b) **Part-Time Faculty**, Diane Hunsaker for Ms. Dudzik – Had nothing to add to her report, but wanted to express how thankful she is for the full-time faculty in the math department and their work on the new developmental math sequence.
    - c) **Faculty**, Cindy Falk – faculty are excited to be back!
    - d) **SLC**, Brian Ixthluahic - added that Welcome Day was very energetic and very exciting. Students were genuinely excited to start their classes and get involved.
  - 3) 2017-18 LBCC Strategic Objectives
  - 4) LBCC Strategic Plan
  - 5) 2017-18 Board of Education Goals
  - 6) 2017-18 President's Goals
- Ms. Garrett moved to approve all four documents. Mr. Running seconded. Motion to approve all four documents (2017-18 Strategic Objectives, LBCC Strategic Plan, 2017-18 Board of Education Goals, and 2017-18 President's Goals) passed unanimously. (4,0)**

#### **FIDUCIARY ACTIVITY**

- 1) Consent Agenda – **Mr. Running moved to approve the Consent Agenda. Mr. Camp seconded. Motion to approve the Consent Agenda was approved unanimously. (4,0)**
- 2) First Read of Second Set of 6000 Series Board Policies – Scott Rolen
  - Mr. Rolen presented the second set of the 6000 series, Human Resources Board Policies. He did not recommend approvals at this meeting because they have not yet been through College Council.
  - 6065 – Jury Duty
  - 6085 – Outside Employment
  - 6090 – Performance Review
  - 6095 – Personnel Records
  - 6100 – Hiring Procedures
  - 6105 – Nepotism
  - 6110 – Resignations
- 3) Administrative Reports
  - a) **Community Communications/President's Report** – President Hamann handed out his “praise notes” that he talked about at Inservice. He also wanted to call attention to the numerous letters we’ve received over the summer praising our faculty, staff, and students.  
The volleyball team received a national academic award. This award recognizes the scholarly achievement the team reached.  
The choir director, Raymund Ocampo took the choir to Germany. One of the student’s parent took note of Raymund and his exceptional work with his students.  
The last document was a compilation of emails the President’s Office received complimenting Eric Slyter, Greg Mulder, and the long list of people who made the eclipse event held on campus possible.

Many people (375 campers) from many parts of the country were on campus and were thoroughly impressed with every aspect of the event.

- b) ***Advancement*** – Nothing to add.
- c) ***Academic Affairs and Workforce Development*** – Nothing to add.
- d) ***Student Affairs*** – Nothing to add.
- e) ***Finance and Operations*** – Mr. Henderson had one addition. They are putting together a timeline for bond projects. That will be incorporated in his Capital Construction reports starting in October.

#### **BOARD COMMENTS** (Chair Merryman)

Mr. Running – hoped everyone in attendance got the same impression he has, that LBCC is not a stand-alone entity. We have found a place in our community and are acting and doing things to fit into the district and the community we serve. He thanked Chair Merryman for being a guiding force for this.

Mr. Camp – said it's good to be back. He knows other community colleges are looking at our Pipeline program because it is such a benefit to the community and business. He hopes it continues to grow and expand.

Ms. Garrett – reported this is the longest she's been on the phone since she was 16 years old! She broke her hip about 2 ½ weeks ago and while talking to her medical team, she discovered that many of them got their first degrees at LBCC. It made her very proud, the young people helping her were fantastic. She is anxious to tell Linda Carroll (dean of Healthcare).

Chair Merryman – added that Pipeline is expanding into Healthcare. We also need to get into other areas such as HVAC and fabrication. One area they're working on is helping local business owners see the advantages of being a part of the Pipeline.

He is looking forward to reporting back to the Board all the great things he learned at ATTC.

President Hamann reminded everyone that this year is our 50<sup>th</sup> Anniversary. There is one of many celebrations on September 29 at Deluxe Brewing in Albany. They have brewed a special "Inspired" IPA in LBCC's honor.

**Adjourned Regular Session at 7:17PM**