

**Minutes of Board of Education Meeting
July 19, 2017 6:00 p.m.
Boardrooms, CC-103**

Board of Education members in attendance

Jim Merryman (*Chair*) via telephone, Shelly Garrett, R. Keith Frome, Barry Broadbent, Linda Modrell, Mike Duncan

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Bruce Clemetsen, Dave Henderson, Dale Stowell, Kevin Mahoney (*Classified*), Cindy Falk (*Faculty*), Miranda Dudzik (*Part-Time Faculty*) Amanda Kliever

The regular meeting was called to order at 6:05pm,

CHANGES TO THE AGENDA – Vice-Chair Garrett included an addition to the agenda. She announced there was a retirement resolution that will be read later in the meeting.

SWEARING IN OF NEW BOARD MEMBERS – New Board Members, Linda Modrell and Mike Duncan, were sworn in by retired Linn County Circuit Court Judge Carol Bispham. Judge Bispham told her own inspiring story of growing up in poverty and becoming a single mother to three children while getting her associates degree from LBCC and moving on to become a judge. She has since had children and grandchildren graduate from LBCC.

As a thank you to Judge Bispham for performing the last two swearing in ceremonies for new Board Members, the Board of Education and President Hamann presented her with a special retirement resolution along with a bouquet of flowers and a gavel. She was named the 2006 LBCC Distinguished Alumni and has continued to be a good friend, supporter, and advocate of LBCC. Another distinguished titled given to Judge Bispham, is the LBCC Board of Education's Distinguished Honorary Presiding Judge.

ELECTION OF 2017-18 BOARD OFFICERS – Jim Merryman was nominated for Board Chair at the June meeting. Ms. Garrett asked if there were any other nominations. **With the absence of additional nominations, the Board voted unanimously for Jim Merryman to serve as Board Chair. (6,0)**

Barry Broadbent was nominated for Board Vice-Chair at the June meeting. Ms. Garrett asked if there were any other nominations. **With the absence of additional nominations, the Board voted unanimously for Barry Broadbent to serve as Board Vice-Chair. (6,0)**

CITIZEN COMMENTS – None

INTRODUCTIONS – Sean Kidd, LBCC Legal Counsel

CHAIR COMMENTS – Vice-Chair Broadbent asked if there were any changes needed to the proposed Executive Committee Calendar. No changes were requested. Chair Merryman asked if Board Committee Assignments and

Generative Activity could be discussed and decided on at the retreat. He asked for Board members to be thinking of topics they would like more information on that can be included in the Generative Activity schedule.

GENERATIVE ACTIVITY

Sean Kidd serves as General Counsel for LBCC and the LBCC Board of Education. He is also the City Attorney for the City of Albany and the City of Adair Village.

Mr. Kidd started by introducing himself and said that on an annual basis, it's good for legal counsel to attend a Board meeting to remind the Board of their role and responsibilities. He expressed that while LBCC is only about 3% of his workload, being able to represent LB makes him proud. We went on to review the Board's role and responsibilities.

- Act as a unit
- Represent the common good
- Set policy direction
- Define policy standards for college operations
- Create a positive environment
- Monitor performance of the college
- Support and advocate for the college
- Lead as a thoughtful, educated team

STRATEGIC ACTIVITY

1) Board Representative Reports

ACCT – Dr. Frome reminded everyone of the Annual Convention coming up in September, in Las Vegas. Contact Amanda if you'd like to register.

OCCA – Ms. Garrett reported they have not met since the last Board meeting. President Hamann let the Board know the OCCA Executive Committee is having a retreat in August. There is also the OCCA Annual Conference for everyone coming up November 1-3 at Salishan. President Hamann gave a brief list of the guest speakers who will be at the OCCA Annual Conference. He is hoping for good Board attendance.

Foundation – Dr. Frome was unable to attend the last Foundation meeting, so he asked Mr. Stowell to share some brief highlights. President Hamann gave a presentation about affordability at the last Foundation Board meeting. He also shared that they received their audit report, which was extremely boring, just the way they wanted it. It did praise Dave Henderson and his team for all the accounting work they've done for the Foundation. He also reminded everyone of the Foundation Golf Tournament is coming up on Friday, September 8.

Board Evaluation Committee – Vice-Chair Broadbent asked that everyone please read through the evaluation materials that were sent earlier in the week and be prepared to discuss them at the retreat.

Revenue Innovations – Ms. Garrett said the committee met and Mr. Running gave a presentation with some good information. Due to his absence, this topic will be discussed at the retreat.

2) Campus Representative Reports

- a) **Classified**, Kevin Mahoney – Had nothing to add, but did offer a correction. The entry about the carousel said Teresa Thomas was involved, it should have read Teresa Patterson. Mr. Broadbent offered congratulations to the Relay for Life team for exceeding their fundraising goal.
- b) **Part-Time Faculty**, Ms. Dudzik – Had nothing to add to her report, but welcomed the new Board members and as she is new as well, she is excited for the year. She let the Board know that she will be sending a substitute in Fall Term, as she is teaching Wednesday nights in the fall.

FIDUCIARY ACTIVITY

- 1) Consent Agenda – **Dr. Frome moved to accept the Consent Agenda. Ms. Garrett seconded. Motion to approve the Consent Agenda was approved unanimously. (6,0)**

- 2) **RES 06-18** Annual Board of Education Meeting Calendar – **Dr. Frome moved to adopt RES 06-18 as proposed.** Mr. Broadbent noted the Board may change a meeting date at any time throughout the year. **Motion to approve RES 06-18 Annual Board of Education Meeting Calendar was approved unanimously. (6,0)**

3) Administrative Reports

President's Report – President Hamann mentioned that he is in the process of writing the Strategic Plan and we will be ready to move forward with approval. He offered some areas the Board may want to give some advanced thinking on before the retreat. Dr. Frome asked if acronyms can be eliminated throughout the plan to make it easier for people to read. President Hamann agreed that is a good idea and will make sure acronyms are written out.

Advancement – Nothing to add.

Academic Affairs and Workforce Development – Dr. Buchele did not have a report this month as she was on vacation hiking in Scotland and did not have access to a computer. She will give a full update at the next meeting.

Student Affairs – Nothing to add. Dr. Frome asked what they did specifically, to help our international students raise their GPA. Bruce explained it involved working closer with the students, working with faculty, creation of leadership programs, making them feel more connected and comfortable. Intentional efforts to build stronger relationships with them. No academic standards were changed.

Finance and Operations – Mr. Henderson let the Board know from his Capital Construction Project Report, Albany Major Maintenance and Repurposing section, we were awarded the additional \$7.5m from the state. We will be able to complete work on the CTE space, advising space, and public safety. He also wanted to recognize Lou Tarnay, who will be returning to Portland. He has done a great job with the projects at LBCC.

Ms. Garrett asked for an explanation on the Benton Center being over budget. Mr. Henderson explained that the ATTC and HOC has come in under budget, so those savings will be moved to the Benton Center project.

Dr. Frome asked for an update on the school bus company occupying the building in Corvallis. Mr. Henderson reported the Corvallis School District has hired a consultant and he is hopeful they can come to a resolution.

President Hamann asked Mr. Henderson to include an update on the Albany project schedule and details in his next report. He also wanted to thank Mr. Henderson for his hard work. We passed a \$34m bond, and will be able to complete about \$60m worth of work due to Mr. Henderson being able to leverage our resources, which has resulted in the additional \$7.5m.

BOARD COMMENTS (Chair Merryman)

Chair Merryman – Thanked Shelly and Barry for filling in for him in his absence. He also wanted to welcome Linda and Mike to the Board and he looks forward to working with him. He is also looking forward to the retreat coming up in August.

Ms. Garrett – Had a great meeting with Dick Running, Dave Henderson, and Jess Jacobs talking about additional sources of revenue. She hopes all the Board members can attend the grand opening of the HOC on August 16.

Ms. Modrell – Pleased to be here and meet the people she hasn't met yet. She thinks a lot of LBCC and is pleased to be able to serve on the Board.

Dr. Frome – Said he is excited for the new year. He welcomed the new Board members. He is also happy to hear that affordability is a focus for the next year. He also suggested we consider as a retreat topic, the bills coming through on health insurance, which will affect our budgets.

Mr. Duncan – Reported he met with the Linn County Office of Economic Development and only heard good things about LBCC. He also met with Corvallis Clinic and Samaritan, and again, nothing but praise for LBCC. He is very happy to be here and hopes he can make a difference.

Mr. Broadbent - Welcomed the new Board members. He said it was a rush to be in power!

Adjourned Regular Session at 7:14PM