

**Minutes of Board of Education Retreat
August 11, 2017 9:00 a.m. – 3:30 p.m.
Lebanon Center Annex**

Board of Education members in attendance

Jim Merryman (*Chair*), Randy Camp (*Vice-Chair*), Shelly Garrett, R. Keith Frome, Linda Modrell, Dick Running, Kristin Adams

Others in attendance

Greg Hamann, Amanda Kliever

The meeting was called to order at 9:00am

DISCUSSION OF OCCA TRUSTEE SUMMER WORKSHOP – “ENGAGING BOARDS IN TRANSFORMATIONAL CHANGE”

President Hamann started the morning off by giving a brief overview of the workshop that four board members attended in June, facilitated by Josh Wyner and Chris Baldwin. The focus of the workshop was Guided Pathways and student success.

Chair Merryman wondered if the meeting agendas should be structured a little differently to ensure the Board remains engaged with Guided Pathway. Ms. Modrell added that it’s sometimes difficult to catch up with if it’s not always talked about. Mr. Camp suggested Guided Pathways data be included in the dashboard in order to generate discussion.

President Hamann gave the Board a brief overview of the dashboard, which has been reworked and updated since they last saw it.

REVIEW 2017-18 BOARD OF EDUCATION PERFORMANCE

For the annual Board evaluation, not only did the Board provide self-reflective feedback, they also asked the Board advisors (campus representatives who regularly submit reports to the Board and attend Board of Education meetings) to participate.

The Board reviewed the results of each question on the Board’s evaluation. Notable feedback from the evaluation included the desire for more relevant discussion at the monthly Board meetings on the dashboard, substantive changes to Board Policies to be clearly marked on the agenda as “Board Suggestions”, and when providing New Board Member orientation, to include an update on what is expected to come up at their first few meetings and what is currently going on at the college (initiatives, controversies, etc.), and include “options” – what could/should the new Board member get involved in (committees, events, etc.).

ROLE OF BOARD RESOURCE PERSONS

Board Operating Procedure 2040-B allows resource persons that represent the college’s major areas of responsibility (VP’s and Directors) and association representatives (Students, Classified, Faculty, and Part-Time Faculty) to have a seat at resource tables at regular Board meetings. Their purpose is to provide the Board with information pertaining to the viewpoints of their respective sections and/or provide input on new or revised board policies. Currently, these resources submit written reports that are included in the board agenda. At the meetings, Chair Merryman asks if the representative has anything further to add to their report and asks Board members if there are any questions/comments for them. In order to allow them to fully participate in an

advisory capacity, at the time their report is reviewed, the Board Chair will ask the resource persons if they have input pertaining to the association they represent that is relevant to items on the meeting agenda.

BOARD MEETING LOCATIONS FOR THE UPCOMING YEAR

In the past, the Board of Education would hold a regular Board meeting at each LBCC location. Because of the limitations of technology in some locations and the extensive technology remodel of the Boardroom, the Board discussed whether or not they should continue the practice of travelling. After some discussion, the Board recognized it is important to the communities we serve to hold our meetings at the other LBCC campuses. Ms. Garrett said it has also helped her grow as a Board member to travel to the other communities. This practice will continue, with the September meeting being held at the Sweet Home Center.

WORKING WITH/THROUGH THE FOUNDATION ON RESOURCE DEVELOPMENT

Mr. Running reported that he, Dave Henderson and Jennifer Boehmer met to discuss ways the Foundation can increase their fundraising efforts. Mr. Running feels alternative revenue sources better fits within the Foundation. Chair Merryman added he feels the Foundation needs to change the way they think about affordability for students. President Hamann reminded the Board that the college is very limited in what they can do to raise money, the Foundation is less limited, but has had a more traditional way of thinking about fundraising. He is hoping they will expand that way of thinking.

REVIEW 2017-18 INSTITUTIONAL PERFORMANCE

President Hamann led this discussion starting out by giving a more in depth tour of the Data Dashboard, where progress on our goals and much more information can be found. Chair Merryman would like the dashboard to be intentionally shown at the Board meetings when updates are made or when the data is relevant to a conversation.

The May President's Report which highlights the performance on last year's Strategic Objectives, Greg's performance evaluation, the MERIT Report and the VICE Values Survey and Report were also included for the Board to review.

GOALS AND OBJECTIVES FOR 2018-19

Four documents for the upcoming year were presented to the Board for review, the proposed Strategic Plan for 2018-2023, proposed Strategic Objectives for 2018-19, President Hamann's goals, and the Board's goals.

Strategic Plan for 2018-2023: The Strategic Plan was a document created last year from a recommendation from NWCCU. The Strategic Plan is a rolling 5-year document, so will go through 2023. Minor revisions to Section III were made at the President's Leadership Team Retreat on August 1.

LBCC Strategic Objectives for 2018-19: Last year, we had seven Strategic Objectives. Three were accomplished over the course of the year, and three more were added this year, giving us seven objectives for this year as well. Objectives five through seven are new this year.

Goals for the President: President Hamann presented his goals for the upcoming year to the Board. Goals one through six were recommendations from his evaluation materials, seven and eight are internal and come from the proposed Strategic Objectives. The Board would like metrics for Guided Pathways and the college's three strategic goals included into goal #6.

Goals for the Board of Education: The Board of Education reviewed last year's goals and concluded goal number one has been achieved, so should be deleted. They added a goal of becoming better advocates of the college out in the community.

All four of these documents will come before the Board for approval at the September 19 meeting.

Meeting adjourned at 3:23pm