**COMM 111: Public Speaking (CRN: 31501)**

**Linn-Benton Community College**

**Department of Communication**

**COMM 218 Winter 2022**

Jan. 3rd - March 18th, 2022

Course days and times: Monday/Wednesday 2:30 – 3:50 pm

**Location**: North Santiam Hall RM 206

**Instructor:**

Charissa Stone, M. A. (she/her)

stonec@linnbenton.edu

Virtual Student Office Hours: Thursdays, 11:00-12pm or by

appointment (email to set up an appt)

Link to Office Hours: <https://linnbenton.zoom.us/j/93187479261>

Meeting ID: 931 8747 9261

**Course Overview:**

Introduces students to various aspects of the speech communication process with an emphasis on public speaking and audience adaption/understanding. Emphasis is placed on enhancing personal and professional relationships by expanding knowledge, increasing understanding, and developing practical skills necessary for competent communication. Recommended: College-level reading and writing skills ([WR 121](https://linnbenton.smartcatalogiq.com/current/Catalog/Courses/WR-Writing/100/WR-121)) are strongly recommended for success in this course.

**Learning Outcomes**

* Create messages and deliver messages appropriate to the audience, purpose, and context
* Critically analyze messages
* Apply ethical communication principles and practices

**State of Oregon’s Outcomes Statement**

As a result of taking General Education Speech Communication courses, a student should be able to:

* Engage in ethical communication processes and accomplish goals
* Respond to the needs of diverse audiences and contexts
* Build and manage relationships

**Required Text:**

All readings for this course will be through the Top Hat digital learning platform, which hosts this term’s online textbook. Embedded throughout this text are interactive questions pertaining to the readings, which will be factored into your overall grade for the course. Moodle will be used for submitting assignments, providing course resources, and communication.

**Title:** Inclusive Public Speaking: Communicating in a Diverse World

**Authors:** Kristina Ruiz-Mesa & Melissa A. Broeckelman-Post

**ISBN:** 978-1-64485-023-7

**Textbook Purchase Information**:

The textbook can be purchased directly through Top Hat or through the bookstore where you will purchase a code and then log into Top Hat to join the course textbook. The link to the textbook can be found here: [**https://app.tophat.com/e/075018**](https://app.tophat.com/e/075018)and our course join code: 075018

If you are new to Top Hat and don't have an account, watch this orientation video to learn more: [https://youtu.be/kKM34vlcCbQ](about:blank). If you have any trouble signing into Top Hat or gaining access to the course, email [support@tophat.com](about:blank).

**Additional Course Requirements:** In addition to the textbook, you will need access to the following on a regular basis:

* Moodle
* Linn-Benton Email account (if you do not use your LB email, forward your LB emails to the email you check regularly)
* Reliable computer/laptop
* Reliable internet connection

**ASSIGNMENTS & GRADING**

|  |  |
| --- | --- |
| **Point Total** | **Assignment** |
| 25 | Course Participation |
| 50 | Introduction Speech |
| 100 | Informative Speech |
| 100 | Persuasive Speech |
| 30 | Interview Assignment |
| 25 | Final Reflection |
| 40 | Speech RD’s (4 @ 10 points each) |
| 15 | Workshop Attendance and Participation (3 @ 5 points each) |
| 165 | Top Hat Chapters (Split into 2 halves) |
| **Total=550** |

**Assignment Details:** This list provides an overview of assignments. Due dates and points may be adjusted if need be. More information for each assignment will be discussed throughout the term and be made available on Moodle.

* **Course Participation: (25 points)** As this is a public speaking *communication* course, your participation helps the course in a multitude of ways, which enriches both your experience as well as your peers. It is essential you come to class willing to actively participate.
* **Introduction Speech: (50 points)** To get to know one another after reading chapter 4 we will share some aspects about ourselves in a speech. Your speech will be 3-4 minutes long and I will provide detailed instructions regarding assignment requirement and the evaluation sheet I will use to grade.
* **Interview Assignment: (50 points)** The interview assignment is a two-part assignment, first you will do research on a company of your choice, I recommend it is a company you would like to work for someday, then you will answer questions about the company in the form of short answer questions. The second part of this assignment is a mock interview with your instructor.
* **Informative Speech: (100 points)** The Informative speech assignment is a 4-5 minute speech informing the audience on a topic of your choosing.
* **Persuasive Speech: (100 points)** The final speech assignment will be a 5-6 minute persuasive speech on a topic of your choosing.
* **Final Reflection: (25 points)** The final reflection will be based upon your experience in the course and utilize textbook vocabulary, lecture, discussions as well as reflections on your speeches you have given throughout the course, this will be due finals week. (25 points)

**Grading:**

Grades will be assigned based upon points earned in all assignments

If you wish to discuss your grade with me, I am more than happy to discuss via **office hours or in person meeting times**.

**Extra Credit:**

You can receive extra credit a few different ways:

* 1. Attending a campus event (they have virtual events) and writing a reflection about it. (1 page reflection, 500 words, 10-point max)
  2. An “Occasion Speech” this will be a pre-recorded speech you will submit on Moodle, there can be NO edits on your video, or cuts. The full instructions and rubric will be uploaded to Moodle
  3. I will notify you of any other extra credit opportunities that may arise during the term. Likewise, if you have an idea that is related to interpersonal communication for extra credit, I am always open to hearing about it.

Completing extra credit does not automatically guarantee you the max 10 points possible, a thoughtful, high-quality submission is expected.

**COURSE POLICIES & PROCEDURES**

**Attendance:** Attendance will be taken at the beginning of each class meeting; it is essential to your success that you come to class ready to participate. Wearing a mask is required of you and please do not make me be someone who must remind you constantly, if this becomes a disruptive issue, you will be asked to leave class. If you are sick, or feeling sick, DO NOT come to class.

**Email**: Please email me with any questions or concerns you may have. Please clearly note in the subject line “COMM 111” or “111” something that signals to me that you are a student in the course. I receive a lot of emails every day and never want yours to be lost! During the week M-Thurs I will respond to emails as timely as I can (within a day or two). For weekends and holidays please allow a bit more time.

**Assignment Submissions:** All assignments must be submitted via Moodle. Email submissions will not be accepted.

**Late Work:** Late assignments will not be accepted and will receive an automatic zero. Please be diligent in keeping track of your assignment due dates. Of course, if there is an emergency, we can discuss extensions BEFORE the due dates or as soon as reasonably possible.

**Writing Guidelines:** While this is not a writing course, proofreading/editing for grammatical and spelling errors is imperative in effective communication. Excessive spelling or grammatical errors will result in point deductions on assignments. Any information from another source that is included in written papers should be appropriately cited using APA format. If you have any questions about how to do this properly, please see me. It is highly recommended to take WRI 121 before taking this course.

**Honor Code:** LBCC is dedicated to maintaining an optimal learning environment and insists upon academic honesty. To uphold the academic integrity of the institution, all members of the academic community, faculty, staff and students alike, must assume responsibility for providing an educational environment of the highest standards characterized by a spirit of academic honesty. Accordingly, if you exchange information with another student during an exam, use unauthorized sources during an exam, or submit someone else’s work or ideas as your own in any of your assignments, you will receive an F for the exam/assignment and may be subject to further discipline.

**Equal Opportunity and Non-Discrimination Policy:** LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.

**Inclusive Pedagogy:** In order to provide an optimal learning environment for all students, creating a safe space is imperative. If your name or pronouns are not represented correctly on the course roster, please discuss this with me or send me an email so I can address you correctly. It is critically important we are open, and willing to hear messages that are different from our beliefs, we are here to understand and learn together, not create division. Being supportive of your peers as they give speeches is essential to success in this course. However, speech topics that are not comfortable for you, triggering to you, or could be harmful to you in some way will be clearly noted, you will not be penalized for excusing yourself before a speech.

**Virtual Student Office Hours:** This is **dedicated time for you** – outside of the classroom. I will be on Zoom during this time to assist you with your academic progress, exchange ideas, or discuss your academic and professional future. If you have questions or need clarification about a course concept or want to hear feedback on the direction of your academic journey, you are welcomed and encouraged to visit me during this time and get help. Your success is a priority, and that is why student office hours exist. If my scheduled office hours do not work for you, please do not hesitate to ask if there is another time when I can meet with you via Zoom.

**ADDITIONAL RESOURCES**

**Roadrunner Resource Center:** Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Roadrunner Resource Center for support (resources@linnbenton.edu, or visit [www.linnbenton.edu/RRC](http://www.linnbenton.edu/RRC) under Student Support for Current Students). This office can help students get connected to resources to help. Furthermore, please notify me if you are comfortable in doing so. This will enable me to connect you to any resources I know may be available.

**Accommodations:** LBCC is committed to inclusiveness and equal access to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in this class, please talk to me as soon as possible to discuss your needs. If you believe you may need accommodations but are not yet registered with CFAR, please visit the [CFAR website](https://linnbenton.edu/current-students/student-support/center-for-accessibility-resources/) for steps on how to apply for services or call 541-917-4789.

**COMM 218 Fall 2021 *Tentative* Schedule**

**Monday/Wednesday**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Week** | **Dates** | **Topic(s)** | **Reading/Assignments** | **Meeting Info** |
| 1 | Jan 3 | Introduction to Course | Review Syllabus, course expectations, and textbook requirements  Top Hat Chapter 1 | NSH 206 |
| Jan 5 | *Why Communication Matters* | Top Hat sign-up, begin textbook review | NSH 206 |
| 2 | Jan 10 | *Understanding Communication* | Top Hat Chapter 2 | NSH 206 |
| Jan 12 |  | Introduction Speech Rough Drafts Due Sunday 16th 11:59 pm | NSH 206 |
| 3 | Jan 17 | *Understanding Public Speaking*  *Presenting Yourself as a Speaker* | Top Hat Chapter 3 & 4 | No School – MLK Day |
| Jan 19 | Workshop Day |  | NSH 206 |
| 4 | Jan 24 | ***Introduction Speeches***  *Analyzing and Adapting to a Diverse Audience* | Top Hat Chapter 5 | NSH 206 |
| Jan 26 | ***Introduction Speeches*** |  | NSH 206 |
| 5 | Jan 31 | *Designing Messages and Organizing Ideas* | Informative Speech Rough Drafts Due Feb 2nd 11:59 pm  Top Hat Chapter 6 | NSH 206 |
| Feb 2 | Workshop Day | Informative Speech Workshop Day  Interview Mini Paper Due Feb. 6th 11:59 pm | NSH 206 |
| 6 | Feb 7 | ***Mock Interviews***  *Finding and Using Evidence*  *Explaining Concepts* | Top Hat Chapters 7 & 8 | NSH 206 |
| Feb 9 | ***Mock Interviews*** |  | NSH 206 |
| 7 | Feb 14 | ***Informative Speeches***  *Advocating and Persuading* | Chapter 9 | NSH 206 |
| Feb 16 | ***Informative Speeches*** |  | NSH 206 |
| 8 | Feb 21 | ***Being a Critical Consumer of Messages*** | Top Hat Chapter 10 | No school – President’s Day |
| Feb 23 |  | Persuasive Speech Rough Draft Due Feb. 27th 11:59 pm | NSH 206 |
| 9 | Feb 28 | Commemorating Important Events | Top Hat Chapter 11 | NSH 206 |
| Mar 2 | Workshop Day |  | NSH 206 |
| 10 | Mar 7 | ***Persuasive Speech***  *Communicating Successfully In Teams* | Top Hat Chapter 12 | NSH 206 |
| Mar 9 | ***Persuasive Speech*** | Discuss Final Reflection Assignment | NSH 206 |
| 11 | Mar 14-18th | Finals Week | **Final Reflection Due: TBD** | NSH 206 |