**Linn-Benton Community College, 6500 Pacific Blvd. SW Albany, Oregon 97321**

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| **TECHNICAL WRITING - WR 227****12:30-1:50 MW BC 205(T) and 225(Th)** |
| **CRN:** | 44593 |
| **Duration:** | 4 April 2017 – 15 June 2017 |

Instructor: Robert C. Rodger Office: BC 102-C

**Email: rodgerr@linnbenton.edu** **Office Hours: T/TH 2-3pm**

***Email communication with me is strongly encouraged!***

**Required Texts**

NONE: This is an OER (Open Education Resource). You will need frequent access to the internet for reading assignments, primarily from

<https://openoregon.pressbooks.pub/technicalwriting/>

<https://courses.candelalearning.com/technicalwriting1x1xmaster/>

**Course Description**

Introduces students to the types of writing they will encounter in business, industry, the academic world and government. It examines the rhetorical nature of writing and asks students to think critically about content, audience, argument and structure. Students will learn how to effectively design documents, present instructions, create proposals and produce technical reports.

Prerequisite:

WR 121 English Composition or equivalent with a grade of “C” or better.

**Course Objectives**

Upon successful completion of this course, students will be able to:

1. *Analyze the* *rhetorical needs* (the needs of their audience in relationship to the assignment) for college-level evidence-based technical writing assignments.
2. *Apply appropriate levels of critical thinking strategies* (knowledge, comprehension, application, analysis, synthesis, evaluation) in their written assignments, with an emphasis on technical, evidence-based analysis, reporting, application, and evaluation.
3. *Implement appropriate rhetorical elements and organization* (executive summary, introduction, thesis, development and research-based support, visual evidence, conclusion, etc.) in their written assignments, with an emphasis on technical evidence-based analysis, reporting, and evaluation assignments.
4. *Locate, evaluate, and integrate* *high-quality information and opinion* appropriate for technical evidence-based assignments.
5. *Craft sentences and paragraphs* that communicate their ideas clearly and effectively using words, sentence patterns, and writing conventions at a high college level to make their writing clear, credible, and precise.

**Course Requirements**

* **Quizzes (10%)**
* **Cover Letter and Resume (10%)**
* **Pilot Paper, 3-Pages (15%)**
* **Outline (10%)**
* **APA Exercises (10)**
* **Annotated Bibliography (15%)**
* **Analytical research essay of 12-16 pages plus bibliography of 12-16 resources (30%)**

**Late Work Policy**

***One letter grade will be deducted from late work for each day it is late baring exigent circumstances.* Student work will not be accepted after the final exam period.**

**LBCC Writing Center**

 From initial ideas to final drafts, the LBCC Writing Center can help you take your writing to the next level. Please feel free to drop in during regular hours to work one-on-one with one of the supportive Writing Assistants. In addition to your draft, please bring your assignment and any questions you have. You may also submit your writing online at lbcc.writingcenteronline.net where you will receive a personalized response within 1-2 business days. For more information, visit us online at http://www.linbenton.edu/go/learning-center/writing-help.

**Attendance**

Students are responsible for any work or information missed during an absence. Email the instructor in advance if possible – afterwards to answer questions.

**LBCC Comprehensive Statement of Nondiscrimination**

LBCC maintains a policy of nondiscrimination and equal opportunity in employment and admissions, without regard to race, color, sex, marital and/or parental status, religion, national origin, age, mental or physical disability, Vietnam era, or veteran status.

**Accessibility**

               You should meet with your instructor during the first week of class if:

* + you have a documented disability and need accommodations,
	+ your instructor needs to know medical information about you, or
	+ you need special arrangements in the event of an emergency.

If you believe you may need accommodation services please contact Center for Accessibility Resources, 917-4789.  If you have documented your disability, remember that you must make your request for accommodations through the Center for Accessibility Resources Online Services web page every term in order to receive accommodations

**Plagiarism**

Using someone else's work as your own or using information or ideas without proper citations (which is called plagiarism) can lead to your failing the assignment or the class. Intentional cheating may be referred to Student Affairs for disciplinary action.

**Flexibility Statement**

Unintended events and consequences as well as differing paces of student accomplishment may necessitate alterations to the schedule. Check the Moodle page often. ***If in doubt – email me!***