**WR 95 Fall 2019**

**Instructor:** B. Julene Hamilton

**Office: RCH 203**

**Office Hours: 11- 11:50 am TWTh**

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**Instructo**

**Required Materials:**

* WR 95 Course Materials Packet
* Workbook Text: *English Essentials* by John Langan and Beth Johnson (Text does not qualify for book buy-back as this is a workbook.)
* Three-ring binder for packet, graded homework, notes, handouts, and assignments
* LBCC Student Email Account (<http://www.linnbenton.edu/lbcc-email>
* One 10 ½” x 8” spiral notebook (no larger than 70 sheets) for journaling and freewriting

**Course Description**

College Writing Fundamentals reviews the writing process, components of good writing, and conventions of Standard English.  In the context of exploring college success principles, you will acquire pre-writing strategies, practice the drafting process, and write short essays.

**Course Outcomes:** Upon successfully completing WR95, you will be able to:

* **Use the writing process** to effectively plan, draft, revise, edit, and proofread essays
* **Use specific, sufficient, relevant support** as evidence to support ideas
* **Use appropriate writer’s resources** effectively
* **Organize a piece of writing** so that the reader is effectively guided through the text
* **Edit and proofread papers** for Standard English, correct punctuation, and MLA formatting.
* **Demonstrate an understanding** of college culture and student success behaviors.

**Course Grade:**

* **(10%) Class Participation and Attendance**
* **(15%) Homework and In-Class Assignments**: journals, classroom activities, and daily homework
* **(15%)  College Skill Zone Workshops**—four CSZ workshops
* **(25%)   Formal Writing Assignments**—three formal essays (final draft, rough draft, peer reviews, and prewrites for each essay)
* **(15%)    Grammar Quizzes** (Run-ons, Fragments, Commas)
* **(20%)    Final Exam** (A one-hour and fifty minute, timed essay)

**Course grade scale:**  100%-90%= A, 89%-80%=B, 79%-70%=C,69%-60%=D, 59%-0=F

**College Registration Deadlines:**

Last day to drop a class with refund—Monday of 2nd week of term

Last day to withdraw from class—end of 7th week of term

**Course Policies**

* **Respect:** Respect yourself, other students, Instructors, and the learning environment.

Our classroom environment is one where the instructor and students respect all ideas and opinions and encourage one another to take risks as learners.  I will keep the learning environment safe for learning and focused on the task at hand; you will be aware of your responsibilities as a student, **which includes not disrupting the learning environment** (See “Student Conduct” section of Student Handbook).

* **Attendance:**For your success**, regular attendance is mandatory**.  Missing class results in “0” participation points for that day.  Students who arrive late or leave early will have points deducted from class participation at the discretion of the instructor. Note that peer review days and College Skills Zone workshops count for greater participation points.  Attending these classes is especially important.
* **Weekly Homework Assignments**: You must be present at the beginning of class in order to earn full credit for homework due at the beginning of class. If you are absent, you can still earn credit on the homework but will receive a 10% deduction. Homework that is more than one week past due receives no credit unless there are mitigating circumstances that you work out with me.
* **Tests and quizzes:** Tests and quizzes help you learn and practice the skills taught in this class.Tests and quizzes cannot be made up and result in a "0" unless you **arrange in advance an extension or verify an emergency or crisis**. Writing assignments completed as part of a test cannot be revised to raise your grade.
* **College Skills Zone, CSZ:** The CSZ isopen Monday through Friday from 8 am to 5 pm, the CSZ is located in the Learning Center, WH.  The CSZ is an excellent place to get help with assignments, prepare for tests, and learn about student success strategies.
* **Plagiarism:  Plagiarism is a serious offense**.  Students who submit plagiarized work will, at a minimum, receive a “0” for the assignment, and a formal charge will be filed with the Dean of Student Services; at a maximum, the student will fail the course and may risk expulsion from LBCC.  You are expected to do your own work. If you are trying to use a source, ask how to cite a source correctly and don’t risk it.

**College Policies**

* **Accommodations:** Students who may need accommodations due to documented disabilities, or who have medical information which the instructor should know, or who need special arrangements in an emergency, should speak with the instructor during the first week of class. If you believe you may need accommodation services, please contact ​​Center for Accessibility Resources, 917-4789. If you have documented your disability, remember that you must make your request for accommodations through the ​​Center for Accessibility Resources Online Services web page *every term,* in order to receive accommodations.

**College Policies**

* **LBCC Board of Education Statement on Diversity:** We believe that the LBCC community is enriched by diversity. Everyone has the right to think, learn, and work in an environment of respect, tolerance, and goodwill. We actively support this right regardless of race, creed, color, sexual orientation, or any countless ways in which we are diverse.
* **LBCC Comprehensive Statement of Nondiscrimination:** LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.
* **Cell Phone Policy:** Cell phones should be silenced and out of sight at all times unless you have instructor permission to leave it out but silenced. If instructor permission is granted, please step out of the classroom quietly to take your call or respond to a text message.

“When you write, you don’t have to get it right the first time.  Mistakes are beautiful and can lead to greater discovery. Writing is not like brain surgery.” - Robert Cormier

“The first draft is just you telling yourself the story. The second and third drafts are just you telling others your story.”― Terry Pratchett

“Writing is easy.  All you have to do is cross out the wrong words. Leave the right words alone.” - Mark Twain

“You don’t start out writing good stuff. You start out writing crap and thinking it’s good stuff, and then gradually you get better at it. That’s why I say one of the most valuable traits is persistence.”― Octavia E. Butler

“You can always edit a bad page. You can’t edit a blank page.”― Jodi Picoult

“Start writing, no matter what. The water does not flow until the faucet is turned on.”— Louis L’Amour

“The wastebasket is a writer’s best friend.  Write and purge, just let it all out. Then edit, rewrite and create.  Throw away what is not needed.”- H. Forrest