

**Minutes of: Board of Education Meeting
April 15, 2015 6:00 p.m. – Benton Center**

Board of Education members in attendance

R. Keith Frome (*Chair*), Shelly Garrett (*Vice-Chair*) Lyn Riverstone, Ron Mason, Barry Broadbent

Staff and Representatives in attendance

Greg Hamann, Beth Hogeland, Dave Henderson, Bruce Clemetsen, Dale Stowell, Scott Rolen, Vickie Staffelbach Guests: Jerri Wolfe, Kristi May, Jeff Davis

The meeting was called to order at 6:02 PM

No changes to Agenda

No citizen comments

Introductions and Recognitions:

Chair Frome recognized, Jeff Davis, Regional Director of the Benton Center. Mr. Davis introduced Kristi May (Early Learning Hub Coordinator) and Dr. Jerri Wolfe (Co-Chair Family Connections/Parent Education) and they conducted/presented the Generative Discussion for the Board Meeting. The Benton Center Business Plan: Progress Report will be shown to the Board in May. Mr. Davis gave out the Benton Center Advisory Committee Roster listing those members who are involved in the Benton Center Expansion project. Mr. Davis thanked the Board for their role in getting the Capital Projects Bond approved.

Generative Discussion:

Early Learning Hub

Dr. Wolfe reminded everyone of the 40-40-20 State of Oregon initiative. Ms. May and Dr. Wolfe presented a PowerPoint with interesting facts showing the needs of and statistics of disadvantaged students. Benton County, Linn County, and Lincoln County are working collaboratively as Early Learning Hub partners. LBCC was chosen to be the center/coordinator of these three counties. LBCC is the lead agency. Oregon outcomes are: kindergarten readiness, stable and

attached families, and coordinated and aligned systems. The plan is to bring all resources together. The LBCC Hub Coordinator is keeping the three outcomes in line. Ms. May spoke on early success with partner agencies, contracting, workgroups, and the Governing Board (23 members representative of sectors and agencies). Engaging children early and providing a positive experience will improve success of students and their pathway to higher education. Additional information can be available on their website:

<https://www.linnbenton.edu/community-and-learning/kids-and-families/lbl-early-learning-hub>

Jerri asked for questions. Greg mentioned Jerri's long standing commitment, passion and dedication to early learning. Preparedness pre-Kindergarten is crucial. Keith asked why early learning is at LBCC why is it here and is LBCC spending resources. Jerri gave a historical perspective on what has existed at LBCC for years. We need to teach students in early learning education. LBCC provides an office – the State pays all else (employees and some service money) the Hub is transferring some funds to LBCC as grant funds. The Hub is on the main campus and 1.5 classrooms at Benton Center.

Benton Center – Jeff is the person who oversees the Early Learning Hub. Parenting education programs is a pathway to college community broad community outreach.

Strategic Discussion:

A. Board Representative Reports

- Mr. Mason reported that OCCA has not met.
- The LBCC Foundation not met since last meeting. Ms. Riverstone reported that the Bond Measure provided some modest benefits for the Culinary Arts Program. And last Monday, the Culinary Arts received \$58,000 through the Foundation (donated by a friend of the program).
- ACCT- Ms. Garrett stated there was nothing to report.

B. Campus Representative Reports

- Students Leadership Council– Ms. Carter introduced new SLC President Paola Gonzalez and Vice President Roxanne Smith. This is Ms. Carter's last meeting. She reminded everyone that the OSERA symposium was May 16th at LBCC this year. Diversity Day and Hypefest were being combined. And the new SLC team is being trained.

- Classified Staff– Ms. Drury connected her report to LBCC’s values by reporting that M’Liss Runyon (who was in attendance) is a Graphic Artist employee who exemplifies our values. Ms. Drury read a statement from Ms. Runyon who is a student-focused person. The statement mentioned her art exhibit in the President’s office, as well as, her volunteer and civil work. Lin Olson is another employee who exemplifies LBCC values. She works at Benton Center and serves on College Council. She is also dedicated to students and communication.
- Faculty – Rob Priewe introduced himself as the new President of the Faculty Association. Mr. Priewe has worked at LBCC for 8 years. In his previous position he was the Editor of the Gazette Times. He runs LBCC’s newspaper and prepares students to be journalists. Mr. Priewe gave each Board member a copy of LBCC Commuter, the school’s newspaper. Mr. Priewe’s current students really show an overall interest in what is going on at LBCC and he sees a lot of initiative. President Hamann commented on how involved Rob is in his students’ current future successes.

C. 1st read of 1000’s series Board Policies

- Mr. Rolan stated that he had received minimum feedback and changes. Mr. Rolan described the content of each Board Policy (BP).
 - BP 1005 – Mission statement – added statement.
 - BP 1010 – College Values – nothing added
 - BP 1015 – Nondiscrimination & Nonharrassment – change word “sex” to gender
 - BP 1020 – Government Ethics and Conflicts of Interest- hyperlink in the BP was renewed/updated. Please expand on the word “agreement” or add “exchange”. Instead of using, “intent of the Board” consider using “Goal of Board”, but not “goal of policy”
 - BP 1025 – Prevention of Workplaces Violence – their BP mentions the President oversees AR’s. This phrase is not included in all BP’s.
 - BP 1030 – Timely Warnings – Alerting the Campus to Threats to Safety - No changes offered
 - BP 1035 – Children on LBCC Properties– Chair Frome requested wording change in Purpose Statement. A question was raised regarding the use of the word “while” or not. Mr. Rolan will work on rewording.

- BP 1040 – Reporting Suspected Child Abuse -Fixed hyperlink, and Purpose Statement was written based on federal requirements. Suggested change to remove “have a policy”.
- BP 1045 – Standards of Conduct – Standard “F”: add “without fear of retribution”. A discussion included: is “respect” measureable? These standards in this Board Policy are aspirational and subjective. Perhaps make them all based on individual “conduct” and not environment. Use active verbs for each standard listed.
- BP 1050 – Equal Opportunity Statement– This is a required compliance policy.
- Chair Frome praised Mr. Rolen’s patience and good work.

D. Chair’s Comments

- The Board discussed dates for the August Board Retreat. August 25th, 26th or 27th seemed to be good for all except Mr. Broadbent. Ms. Garrett suggested August 29th – Saturday. Not all Board members want to use a Saturday for the Retreat. Ms. Staffelbach will send out an email to see who can/cannot meet on August 27th and 29th.
- ACCT – October conference will be in San Diego – LBCC is hoping to give two presentations. Ms. Staffelbach will be sending an email to see who is planning to attend and will need accommodations.
- April 22nd is a dinner for Distinguished Alumni – 7 pm –includes scholarship donors – event is being sponsored by the Oregon Lottery and Giving Scholarships.

Fiduciary Discussion:

A. Consent Agenda

Mr. Mason moved to approve the Consent Agenda as it was presented. Mr. Broadbent seconded the motion. Everyone voted and the motion was approved unanimously. (5-0)

B. Administrative Reports

- President’s report – Congratulations were expressed to Dr. Ann Buchele for being selected as the new Vice President of Academic Affairs following Beth Hogeland’s retirement.
- Institutional Advancement – Mr. Stowell had nothing to add to his report and there were no questions.

- Academic Affair – Dr. Hogeland had nothing to add to her report and there were no questions. She did mention that tomorrow is In-Service and that at 1:30 pm there would be an award show and it should be fun.
- Student Affairs – Dr. Clemetsen had nothing to add to his report and there were not questions.
- Finance and Operations – Mr. Henderson was asked what happened to the operations specialist who had been hired. He explained that she had accepted another position. EFB (Estimated Fund Balance) has been changing. Mr. Henderson is trying to solve how the 5 payment years affect on the balance. The Board wants to see a balance over 4 payments only. The Finance Report did better job of projecting expenditures. No bar graph this month. Can recreate a new bar graph if the Board wants. Send requests to Mr. Henderson. Chair Frome would like to see true available ending fund balance – versus – projected ending fund balance. Pie chart shows transfers out as emphasized.

C. Architectural Bids/Contracts

Mr. Henderson explained that this resolution is for a contract with Pivot Architects for design services for the Albany Center Job Training Modernization and Capital Maintenance Project. Mr. Broadbent moved to accept the resolution. Ms. Riverstone seconded the motion. Everyone voted and the resolution was approved unanimously. (5-0)

D. Resolution 39-15 –Land Purchase

This resolution is to provide contracting authority authorizing the purchase of land in Lebanon for the new Health Occupations Center. Purchase price is \$300,000 per acre. Mr. Broadbent moved to approve the resolution. Ms. Garrett seconded the motion. Everyone voted and the resolution was approved unanimously. (5-0)

The Board went into Executive Session at 7:48 PM for an update on negotiations.

The meeting was adjourned at 8:00 PM.

Chairperson of the Board

Clerk of the Board