**Writing 121: English Composition**

Instructor: Timothy Black Fall, 2018 (541) 917-4557 CRN 23774

e-mail: [blackt@linnbenton.edu MWF](mailto:blackt@linnbenton.edu%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20%20MWF) 1:00pm-1:50pm

Office: SSH 204 NSH 108

Hours: 11 – 12:50 am or by appointment

**I. CLASS MATERIALS**

Required textbooks: Readings for Writers. *Little Seagull Handbook (current ed.)*: You should also have a dictionary

and a thesaurus.

**II. COURSE OUTCOMES**

Students will learn, practice, and apply

A. The writing process

1. Focusing the main idea

2. Developing the main idea

a. Gathering internal information

b. Gathering external information – primary/secondary research

3. Organizing the information

4. Drafting the paper

5. Revising and editing

6. Documenting researched information

B. Different types of writing for different purposes

1. Writing from personal experience

2. Writing to convey information

C. Polishing mechanical/organizational content development skills2

**III. GRADING OF CLASS ASSIGNMENTS** (70% of your grade = class work and Portfolio!)

A. In-class participation (peer discussion/editing assignments 100 points and two library research days’ findings turned in to LRC desk.

B. Four essays (50-100 points each): 400 points All may be related to a central theme if you choose.

1. **Autobiographical Essay** (pre-test – post-test submission)

2. **Descriptive Profile** of an experience based on current first-hand observation (original research)

3. **Concept Description** essay (of an idea, belief, theory, or principle)

4. A problem/situation/condition-oriented **Cause Analysis and Solution Proposal** essay (with secondary research and MLA documentation)

C. The Portfolio Report – assembled (stapled) revised drafts and other inclusions as described below due Thursday of Week 7

Total assignment points: 500 points

Please note: I will accept only one late paper from each student, which must be submitted within one week of the

original due date. Revisions must be handed in the following week after receipt of instructor-graded drafts.

**Final Exam:** (30% of your grade): One essay written in Week 10, which will be graded by a committee of instructors.

**Grading Scale** (percentage of total points):

90 – 100 = A 80 – 90 = B 70 – 80 = C 60 – 70 = D3

**IV. THE WRITING PORTFOLIO DEFINED**

The writing projects that you produce during the quarter are considered “works in progress,” may be revised twice,

and will be submitted as your best work in a neatly labeled (cover page and spine) 3-ring, thin binder collection

(your portfolio), which will be due the week preceding finals week. Portfolios will not be accepted late. The portfolio should contain the items listed below:

1. A **Table of Contents**, which states titles, assignments, and tabbed sections

2. **Final graded drafts** of the four major writing projects for the quarter stapled on top of all previous graded drafts, including #6 below

3. A two-page **Reflection on your work** for the term (essay form – one paragraph about each essay discussing your topic choice, the process of writing it, and your satisfaction with the results)

4. A one-paragraph explanation of your **Writing Methodology** (the writing process of steps that you have developed by the end of this class) and how well it now works for you

5. A one-paragraph **Class Grade Justification** (a proposal for the grade you honestly believe you deserve in this

class using evidence based on the Grading of Class Assignments criteria listed above

6. One **hand-corrected (not re-typed)** Autobiographical Essay (showing your corrections and comments), which you submitted the first week as a “pre-test” benchmark – an indication of what you learned in the class; include in

the portfolio for final grading

**VI. IMPORTANT POLICIES**

1. **Plagiarism**: Using another’s work (exact words or paraphrase or content summary) as one’s own without proper

acknowledgement is called plagiarism and may result in failure of the class and suspension. Referenced work must

be correctly cited and listed in the Works Cited (MLA) Section of an essay. In-text citations, a Works Cited Section, and a highlighted copy of the source page are required if internet sources are used.

2. **Waitlist Policy**: If this class is full, registered students not attending the first class during the first week will be withdrawn and waitlisted students who are attending class will be admitted to the class on a first-come first-served space available basis.

3. **Disabilities Services and Emergency Planning** – Meet with Instructor Week One If you have emergency medical information for your instructor, need special arrangements to evacuate campus, or have a documented disability, please meet with your instructor by appointment no later than the first week of the term to discuss your needs and present your ODS accommodation letter. If you have a documented disability that will impact you at college and you have yet to seek accommodations, contact the Office of Disability Services (ODS) for intake and to document your disability with LBCC. Only students who document a disability and present an accommodation letter to an instructor are entitled to academic accommodation. Each term, when you register for classes and at least two to three weeks prior to the start of a term, submit you “Request for Accommodations” form to ODS. Week 1, pick up letters for your instructors and deliver in person to each instructor during office hours or by appointment. Instructors may need time

to arrange your accommodations. ODS may be reached from any LBCC campus/center by email to [ODS@linnbenton.edu or](mailto:ODS@linnbenton.edu) by calling 917-4789. Letter pickup is available at each LBCC campus/center. “Additional instructional services, beyond classroom instruction and instructor consultations, are available for all students at the Library and the Learning/Research Center and The Support Lab” (LBCC Faculty Guidelines).

**LBCC Comprehensive Statement of Nondiscrimination**

LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, gender, gender identity, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws. For further information see Board Policy P1015 in our [Board Policies and Administrative Rules](http://linnbenton.edu/42145BA0-3DCC-11E3-AA36782BCB47BBE7). Title II, IX, & Section 504: Scott Rolen, CC-108, 541-917-4425; Lynne Cox, T-107B, 541-917-4806, LBCC, Albany, Oregon. To report: [linnbenton-advocate.symplicity.com/public report](http://linnbenton-advocate.symplicity.com/public_report).