

LINN-BENTON COMMUNITY COLLEGE  
COMM111: PUBLIC SPEAKING – Winter 2018

INSTRUCTOR: Zach Harper  
Office: Takena 236  
Email: harperz@linnbenton.edu

OFFICE HOURS: Tuesdays & Thursdays 10:30-11:30am

DEPARTMENT WIDE TEXT: Valenzano III, J. M., Braden, S. W., Broeckelman-Post, M. A. (2013). *The Speaker's Primer*. Southlake, TX: Fountainhead Press.  
ISBN: 978-1598716207

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## **COURSE DESCRIPTION**

This course exposes students to theory and practice in the creation, adaptation and delivery of original speeches before an audience. It also provides the opportunity to understand the nature of public speaking and discourse in both ancient and modern society.

## **PERFORMANCE-BASED LEARNER OUTCOMES**

**Upon successful completion of the course, students should be able to:**

- Synthesize and organize information for varied audiences
- Interact with confidence while adapting messages to audience needs
- Listen critically

## **COURSE POLICIES**

**ATTENDANCE:** Attendance for this course is a requirement. And rest assured I do take attendance. Students with more than **3** absences will see a deduction of points reflected in their participation points (which are a part of your overall grade). The fourth and every subsequent absence will see a progressive deduction of points. Should you miss more than six class periods, you should not expect to pass the course. Fair warning.

You must provide written verification for all *excused* absences. I will only excuse an absence of you provide evidence that you were either ill (and received medical care) or had to deal with a family emergency.

***By signing up for this course, you have indicated to me that you will meet the attendance requirements for the course. If you are unable to attend class when it is scheduled to meet, you should drop the course now.***

## ACCESSIBILITY AND ACCOMODATIONS:

Students with **documented** disabilities, who have special needs, are reminded that it is your responsibility to identify yourself to your instructor no later than the first week of the term so reasonable accommodations for learning and evaluation within the course can be made. For further information, contact LBCC's Accessibility Resources at 917-4789.

ACCOUNTABILITY: All students will be held accountable for their actions.

1. Proper respect and decorum will be observed during ALL class sessions. Civility is critical to ensure all students feel confident and comfortable in the classroom.
  - Displaying respect for all members of the classroom community, both your instructor and fellow students.
  - Attentiveness to and participation in discussions and in-class activities.
  - Avoidance of unnecessary disruptions during class such as private conversations, using cell phones, or doing work for other classes.
  - Avoidance of racist, sexist, homophobic, or other negative language that may unnecessarily exclude members of our campus and classroom community.
  - Avoid obstructing or impeding the learning process for your fellow classmates.
2. It is your responsibility to complete assignments PRIOR to the start of class. This includes homework, papers, and speech preparation. This allows us to engage in productive class discussions and is the time to ask relevant questions.
3. Please don't let tardiness become a problem. If you are more than 15 minutes late or more than one occasion, I will discuss this with you outside of class. If the problem persists, further instances of tardiness will count as unexcused absences.
4. LBCC prohibits unlawful discrimination based on race, color, religion, ethnicity, use of native language, national origin, sex, sexual orientation, marital status, disability, veteran status, age, or any other status protected under applicable federal, state, or local laws.

BEHAVIORAL EXPECTATIONS: A course catalog contains a very clear summary of the rules of conduct for any class, including academic performance and classroom behavior. If you violate these rules, you may be in violation of the LBCC Judicial Code. Penalties range from grade reductions and failure of the course, to expulsion from the College. In addition to these requirements, I have the following expectations of students:

1. If you wish to speak to me about a grade or any other personal matter, please arrange a meeting outside of class time. It is not suitable to engage in these discussions in front of fellow students.
2. The use of cell phones and other electronic devices (without instructor preapproval) during all class meetings is prohibited.
3. Distractions must be minimized in order for us to use our time effectively in class. This theme extends its relevance to food/drink and visitors.

## ASSIGNMENTS:

1. **PLAGIARISM, ACADEMIC MISCONDUCT, & CHEATING WILL NOT BE TOLERATED.** Penalties for these actions may result in zero points for the assignment or exam, failure of the course, or possible expulsion from the College. See your undergraduate catalog for the College's definition of plagiarism and academic misconduct.
2. ALL speeches **MUST** be given on the day they are assigned. If you are unable to attend class on your scheduled speech day, I must be notified as soon as possible **PRIOR** to the assigned presentation day/time. I understand that special circumstances can occur, but it is **YOUR** responsibility to inform me of any. Make-up opportunities will be evaluated on a case-by-case basis. Student athletes and others who miss class due to College activities must complete assignments **PRIOR** to an absence.
3. Proper dress is required for students on presentation days. Failure to comply with **our** understood dress guidelines may result in loss of points. Professional attire is encouraged but not mandatory. At times, though, it may result in bonus points. More information on this will be made available as presentation days approach.

### **CORE ASSIGNMENTS** (All assignments subject to change at instructor's discretion)

<u>Assignment</u>	<u>Points Possible</u>
Self-Introduction Speech	100
Informative Speech	100
Informative Speech Self-Reflection	33
Persuasive Speech	100
Active Listening Response	33
<u>Impromptu Speech</u>	<u>34</u>
<b>Total Points</b>	<b>400</b>

### **Grade Breakdown**

A	400-360pts
B	359-320pts
C	319-280pts
D	279-240pts
F	239-0pts

**To contest a final course grade**, you must submit the following to me in writing:

- The course section you are in and the final grade you received
- The grades you received in class on each individual assignment and your own personal calculation of the point total you feel you *should* have
- The specific reasons you are disputing the grade
- Plus have ALL graded course assignments available to serve as a checklist against my records

## **Course Schedule** (Subject to change at instructor's discretion)

### Week One

Tuesday, 1/9: Course Overview

Thursday, 1/11: Understanding Public Communication

### Week Two

Tuesday, 1/16: **Self-Introduction Speaking**

Thursday, 1/18: Topics, Introductions, & Conclusions

### Week Three

Tuesday, 1/23: Audience Analysis

Thursday, 1/25: Delivery

### Week Four

Tuesday, 1/30: SELF-INTRODUCTION SPEECHES

Thursday, 2/1: SELF-INTRODUCTION SPEECHES

### Week Five

Tuesday, 2/6: **Informative Speaking**

Thursday, 2/8: Research

### Week Six

Tuesday, 2/13: Language

Thursday, 2/15: INFORMATIVE SPEECHES

### Week Seven

Tuesday, 2/20: INFORMATIVE SPEECHES

Thursday, 2/22: INFORMATIVE SPEECHES

### Week Eight

Tuesday, 2/27: **Persuasive Speaking**

Thursday, 3/1: Crafting a Persuasive Speech

### Week Nine

Tuesday, 3/6: Rhetorical Strategies for Persuading

Thursday, 3/8: PERSUASIVE SPEECHES/ALR

### Week Ten

Tuesday, 3/13: PERSUASIVE SPEECHES/ALR

Thursday, 3/15: PERSUASIVE SPEECHES/ALR

### Finals Week

Tuesday, 3/20: IMPROMPTU SPEECHES CRN 32878: 12:30-2:20pm

CRN 30436: 2:30-4:20pm

CRN 32408: 4:30-6:20pm