# WR 115 Intro to College Writing - Spring 2020 - Delivered in Moodle

Updates highlighted in green.

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**This class is cross-listed between CRN 42194, 42193 and 42192**

**Online classroom and technology needs: Moodle. Zoom. Google Docs. Linn-Benton email. These should be linked to your student account.**

**Our Zoom meeting: please check on Moodle for the current link.**

**LBCC information - be sure to check for updates often:** [**https://www.linnbenton.edu/faculty-and-staff/college-services/public-safety-emergency-planning-ehs/covid19/faq-students.php**](https://www.linnbenton.edu/faculty-and-staff/college-services/public-safety-emergency-planning-ehs/covid19/faq-students.php)

**Welcome to class!**

**I am excited to have you in my class and look forward to coaching you to become a conscious writer.**

**\*\*\*IMPORTANT: This syllabus contains crucial information about class and your assignments. Read it carefully; read it often. You are responsible for knowing the contents. Please note: Information specific to 115 is highlighted, yes, you guessed it, in yellow. :)**

**Texts:**

* ***The Little Seagull Handbook with Exercises. 3E.* Bullock, Brody, and Weinberg, eds. This text is optional, meaning it is optional to buy it, but you need to have access to it. Let me know if that is a problem for you.**
* **All other texts via Moodle.**

**Strongly recommended resources:**

* Online Writing Lab/OWL Purdue:<https://owl.purdue.edu/owl/purdue_owl.html> . Excellent site to look up citations, but it also offers help with grammar.
* Access to a dictionary, e.g. dictionary.com. Free…

**Campus resources for your writing needs**:

* Me. Of course. Please contact me often with questions and concerns.
* The Writing Center: [www.linnbenton.edu/writing-center](http://www.linnbenton.edu/writing-center) and [Online Writing Lab](https://www.linnbenton.edu/current-students/study/learning-center/writing-assistance/online-writing-lab-owl.php)
* The campus library: <http://library.linnbenton.edu/home>

## **Course description**

**From LBCC Catalog:** Introduces college level critical inquiry in academic and professional reading and writing. [WR 115](http://linnbenton.smartcatalogiq.com/en/current/Catalog/Courses/WR-Writing/100/WR-115) students critically read, summarize, and respond in paragraph format. Students develop expository essay writing skills, review conventions, and use individual and collaborative processes

**How we will do it:** You will have the opportunity to practice and exercise your skills in reading, writing, responding, analyzing, and citing others. I am excited to be your coach throughout this process, so please come see me often. I am happy to answer questions and help.

**Outcomes**

**Important: It is very important to me that I help you do well in class. Good writing skills can make a huge difference for all of us on the job market. In this class, we will focus on the following skills to help you become a better writer. Think of it as sharpening your tools.**

Upon successful completion of this course, students will be able to:

1. Write thoughtful, clear, and focused paragraphs and essays for a variety of purposes.
2. Illustrate critical reading by clearly summarizing, paraphrasing, and directly quoting.
3. Distinguish your ideas from others' ideas in your writing.
4. Focus a main point and develop this main point clearly and logically using examples and illustrations in a well-organized essay.
5. Revise writing using standard college editing and proofreading conventions (grammar, syntax, spelling, punctuation).

## **Course policies, or how to do well in class**

## **Attendance and participation**

**1) Come to class: Yes, you must show up regularly in our virtual class and engage with the rest of us. Be part of a supportive community.**

**2) Do the work: Keep an eye on assignments, both individual and collaborative ones, and complete them fulfilling the requirements and on time.**

**3) Communicate: Remember that it is not enough to sign in to Moodle, but you need to “talk” to me and/or your classmates.**

**How do you *attend* in a remotely taught class?**

* For the most part, our class will be a so-called *asynchronously* taught one, which means that you can work on your own time and not have to be present on Moodle at a given time. The exception will be our regular **Zoom sessions on Mondays: Club 115 at 11:00 a.m.** This session is specific to 115. On **Fridays,** we will meet in **Club 121 at 10:00 a.m., and Club 115 at 11:00 a.m.** I can be available at other times as well, so, be sure to keep me posted.
* Even though we will work remotely, you will also **work collaboratively. As part of attendance, you will work in small groups in Discussion Forums (DF).** You will receive specific instructions for each DF session, so read them carefully, and do the work for full credit.
* **IMPORTANT:** contact me immediately 1) if you have an already scheduled absence of length, and 2) if you are experiencing an emergency absence during the term that will hinder your doing class work by the deadline. I will help you figure out what to do.
* The good part: You will be able to hang out with your classmates in a Discussion Forum, called, well, Hangout, where you can share with others.

### **How much time should you set aside for doing the work in our class?**

* On average, count on **10 - 15 hours a week.** This is because you are taking two writing courses, technically speaking. I am taking it into consideration and will do what I can to not overburden you.
* **You are responsible for budgeting your time.** I suggest you spend more time in our virtual classroom (Moodle) early in the term, until you get a feel for the schedule and amount of time you need to spend in order to complete all the tasks.
* I am making every effort to make our schedule consistent, but when you will be collaborating with others, you will need to check in often to see what others are doing in your Discussion Forum and respond, for instance.

### **Coursework and Grades**

**70% of your Course Final Grade:**

Two short assignments per week @ 5 pts each 100 points

Total 100 pts

**30% of your Course Final Grade:**

Final Exam during Week 10 - same as 121 Calculated grade

**Testing/Final exam**

One of our writing assignments will be the final exam for this class. It is the same exam you are taking in WR 121 and the grade you receive will be calculated into your 115 garde as well. Since we are working remotely, and this exam should be given in a controlled manner, I will let you know the details as soon as I have them. Stay tuned!

**Overall grading:**

|  |  |  |
| --- | --- | --- |
| Letter | Percentage | Performance |
| A | 90% – 100% | Excellent work |
| B | 80% - 89% | Good work |
| C | 70% - 79% | Average work |
| D | 60% - 69% | Poor work |
| F | 0 – 59% | Failing work |

### **General guidelines for turning in written assignments for WR 121**

* **IMPORTANT: As a student enrolled in WR 115, you MUST work with the Writing Center on each of your 121 assignments.** They will have drop-in Zoom sessions, but you can also make appointments, which should be a better choice for you. Be sure to contact them for more info soon.
* **Rough drafts** – you will submit your work-in-progress or rough draft to a peer review workshop in DF. It can be very rough, like brainstorming even, but have a text for a colleague to read.
* **Final drafts** – you must turn in final drafts completed and revised **by a strict deadline on Moodle, in the Assignment function. Google Docs is an ideal choice because they are easy to share and comment in,** but I will set Moodle to allow other document formats as well, like MS Word/.doc or .docx, or PDF, or RTF. Let me know if you need help. For technical help, contact the Student HelpDesk student.helpdesk@linnbenton.edu
* **I will not accept emailed assignments.** You must submit directly to Moodle.
* You have **ONE “Get out of Jail Free”** card: you must notify me 24 hours before the deadline that you would like to use it. It means that you may hand in the final draft within a week after the due date and get full credit.
* **Late papers:** A paper that is late by one week (or more) will get a zero (0). Again, be sure to let me know of extenuating circumstances **before** the paper is due (24 hrs).
* **IMPORTANT: Plagiarized papers**: **papers without correct in-text citations and corresponding Works Cited of sources other than yourself will get a zero (0).** I will discuss such cases with you privately and hope to clarify what happened. See p. 6 for more details.
* Remember that the LBCC Writing Center is available to you. Be sure to use their services at any stage of your writing process. [www.linnbenton.edu/writing-center](http://www.linnbenton.edu/writing-center)

### **Revised papers**

I will be happy to help you get a better grade on a paper if you do the following:

* You must **let me know** you want to revise a paper for a higher grade **within 24 hours** of my posting your grade on Moodle. **You must submit the revised paper not later than seven (7) days after I give you permission.**
* You **must work on the revision with the Writing Center** – they will notify me of your revision session.
* You must hand in your revised paper **with the revisions** **in bold. These revisions must be substantial improvements on the original text. While correct punctuation can make a difference in a text, I expect improved content as well.** I reserve the right to decide whether the revisions justify a grade higher than the original one.
* In general, a revised paper may receive **up to one grade point** higher than the original paper: D to C, C to B, B to A, if the revisions do indeed elevate the contents of the paper to that level.

### **General Guidelines for written assignments for WR 115**

You will write two short assignments per week in 115 that will help you develop your writing skills. One assignment will be a paragraph-length mini-paper and the other a grammar practice. I will schedule these so that they do not clash with your 121 assignments, but you will need to make sure that you keep an eye on the deadlines.

### **Safe conduct**

* In order to create our class **a safe place** for everyone**, be respectful both to yourself and others.**
* We will be discussing a variety of issues and ideas in class. It will be inevitable that stances will differ on them. Please respect the differences and remember that such conversations should never target the person, just the ideas. Even so, we will also endeavor to find common grounds.

### **Academic Dishonesty** – Administrative Rule No: 7030 – 02 (LBCC website)

**In essence, do not claim somebody else’s writing or other intellectual material as your own, i.e. do not plagiarize (see details below).**

Students at LBCC are responsible for pursuing their studies with honesty and fairness, and in a manner that respects the rights and dignity of others. Students must not engage in acts of dishonesty. Academic dishonesty includes, but is not limited to, such acts as forgery, changing or misuse of college documents and records of identification, cheating, **plagiarism**, aiding or abetting cheating or plagiarism, knowingly furnishing false information to the college, violating copyright or trademark, or copying college software. … [A]n instructor has the right to issue a grade of “F” or “NP” for the assignment or course when the instructor has sufficient information to reasonably believe the student violated this policy.

**For in-class accommodations:**

LBCC is committed to **inclusiveness and equal access** to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in the class, please talk to your instructor as soon as possible to discuss your needs. If you believe you may need accommodations but are not yet registered with CFAR, please visit the [CFAR Website](https://www.linnbenton.edu/cfar) for steps on how to apply for services or call (541) 917-4789.

## **Tentative Schedule: Overview. Details on Moodle**

## **\*Subject to change.\* I will notify you of necessary changes ahead of time.**

***LSHB=The Little Seagull Handbook***

|  |  |  |
| --- | --- | --- |
| Week/Unit/Dates | 121 | 115 |
| Week 1: April 6 - 12 - Introductions  A very busy week! Stay on top of things. | **Monday:** Introductions - Moodle Discussion Forum - everyone posts  Read the Syllabus and respond - Y/N  **Wednesday:** Respond (Y/N) to “The Writing Process” slide presentation in Forum -  **Friday: Club 121 - Zoom - 10:00 a.m. for 121, 11:00 a.m. for 115**  **Sunday:** Read and respond to Anne Lamotte’s “Shitty First Drafts” due by 23:55 | **Monday:** Club 115 - Zoom 11:00 a.m.  **Tuesday:** Discussion Forum - journaling  **Thursday:** DF: Grammar self-quiz  **\*You must post on Moodle not later than Thursday to stay in the class. If I do not “hear” from you, I will drop you and let someone in from the Waitlist who is doing the work.** |
| Week 2: **Unit 1** - Writing from Experience  April 13 - 19 | **M: Introduce Object Essay -** Read example/s  Lecture: Telling a Story/*LSHB* Ch. W-10  W: Brainstorming/describing with dynamic details  F: Club 121/115 - Zoom: Q&A Object Essay  **Sunday: Object Essay dirty draft due** | M: Club 115 - Zoom - 11:00 a.m.  Tuesday: DF - journaling  Thursday: DF - Grammar video and quiz online |
| Week 3: **Unit 1** - Writing from Experience  April 20 - 26 | M: Documentation/citation basics - What is plagiarism?  Punctuation *LSHB* Chs P  W: Peer review Object Essay  F: Club 121/115 - Zoom: Q&A Object Essay/Citations - we will create citations together  Formatting and titles  **Sunday: Object Essay final draft due by 23:55** | M: Club 115 - 11:00  T: DF - Journaling  TH: Grammar video and quiz online |
| Week 4: **Unit 2** - Writing from Observation/Research  April 27 - May 3 | Please note: From this week on, I am listing our topics and tasks in general here in the syllabus, but you will see the specific schedule on Moodle.  **One Change at a Time Paper** intro.  Library Research and Documentation (continued): in-text citations, summary, quote, paraphrase. Source evaluation.  Documentation practice - Respond to ***LSHB*** Ch: Research  F: Club 121 - Zoom: Q&A  **Sunday: One Change at a Time paper rough draft due** | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 5: **Unit 2** - Writing from Observation/Research  May 4 - 10 | *LSHB* Chs W-4 and W-5 - Developing Paragraphs and Designing What You Write (selections)  *LSHB* Chs R-3 and R-4  F: Club 121 - Q&A  **Sunday: One Change at a Time paper final draft due** | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 6: **Unit 3** - Writing to Assess/Prepare  May 11 - 17 | **Career Narrative Paper -** intro  Refining your writing style: write elegant sentences  *LSHB* Chs S -1 to S - 9  F: Club 121 Q&A  **Sunday: CN rough draft due** | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 7: **Unit 3** - Writing to Assess/Prepare  May 18 - 24 | **Work on Career Narrative paper**  ***LSHB*** Chs L - 1 to L - 7 | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 8: **Unit 4** - Prepare for Final Exam  May 25 - 31 | Prepare for Final Exam | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 9: **Unit 4** - Prepare for  Final Exam  June 1 - 7 | Prepare for Final Exam | M: Club 115 - 11:00  T: DF - Journaling  TH - Grammar |
| Week 10: Final Exam | Details to be announced |  |
| Happy summer! |  |  |

Enjoy writing. Always! :)