

Minutes of Board of Education Meeting
September 16th, 2015 6:00 p.m. – Sweet Home Center

Board of Education members in attendance

Shelly Garrett (*Chair*), Lyn Riverstone, R. Keith Frome , Ron Mason, Dick Running, Barry Broadbent

Staff and Representatives in attendance

Greg Hamann, Ann Buchele, Dave Henderson, Bruce Clemetsen, Dale Stowell, Rob Prieue (*Faculty*), Debby Zeller (*Classified*), Whitley Nelson

The meeting was called to order at 6:00 PM

CHANGES TO THE AGENDA (Chair Garrett) - None

CITIZEN COMMENTS (Chair Garrett) - None

INTRODUCTIONS AND RECOGNITIONS (Chair Garrett)

Jason Hall from *Brighter Ed*, was introduced along with his son Trey who also was present. Jason explained how his company does international marketing and helps to internationalize institutions.

CHAIR COMMENTS (Chair Garrett)

Reminder that the ACCT Annual Convention is coming up, October 14-17, 2015 and that the Board will not be meeting again until after that convention. The Board will meet at the convention to discuss which sessions they will be attending

Reminder that OCCA Conference at Salishan is also coming up, November 4-7, 2015, and that Whitley needs to know who is attending in order to register and make hotel accommodations.

Budget Committee – Mr. Running mentioned the document was out of date, Nicki Warner replaces Elaine Eastman under Mr. Running. Also, Chanz Keeney is willing to continue under Barry Broadbent. Chair Garrett encouraged board members to check with their appointed voters.

GENERATIVE ACTIVITY (Chair Garrett)

International Students and Success– Bruce Clemetsen, Vice-President of Student Affairs

Mr. Clemetsen provided a handout with questions for the Board about International Education. He explained that he wanted to review and grade the plan on International Education that was established in 2009, in order to invite discussion, collect input, and tailor future plans.

Mr. Clemetsen –

Goal 1, was to increase international perspective on campus by increasing the number of international students on campus. Grade = A, there has been a 300% increase in international students on campus. Particularly, we have expanded our partnerships, for example ELCI and DPP (with OSU).

Goal 2, was to enrich domestic student's understanding internationally. Grade = D / D+, programs that compete and travel nationally and/or globally, like ROV and Choir help with this.

Goal 3, was to develop international connections in order to establish exchange. Grade = F, we have done very little intentionally on that specific plan.

Mr. Clemetsen explained that the faculty are asking good questions on how to help and take care of the international students in their classes and also that our partners are working toward expanding their international students and connections. Mr. Clemetsen asked the Board for ideas and how the board can help to align the goals of LBCC with international students and their success. The Board and Mr. Clemetsen discussed what countries our international students are coming from, what factors resulted in the lower grades, and how a company like Brighter Ed helps and connects with international students. Ms. Riverstone requested a goal for percentage of international students at LBCC, given that OSU is roughly at 13% and LBCC is currently at 3%. Mr. Clemetsen responded that in five years doubling again to 7% was feasible if we can increase our capacity to serve that many students (referring to infrastructure to handle the increase in students), and create a welcoming environment for them.

STRATEGIC ACTIVITY

A. Board Representative Reports:

ACCT – (Chair Garrett) upcoming in San Diego – President Hamann, Jim Merryman and Ann Buchele are presenting which is a first for LBCC.

OCCA – (Mr. Mason) Coming up October 1st, 2015 in Grants Pass

LBCC Foundation – (Dale Stowell) Annual golf tournament at Mallard Creek. Dale indicated that even with the many challenges, the Foundation should do as well if not better than past tournaments. Chair Garret: It was great and very unselfish to not relocate even though you could have, but that sent a message to the community and helped a local business.

B. Campus Representative Reports

1. Student Leadership – Paola was not present.

2. Faculty – Rob – handed out the commuter – It has been a great start to the school year, even though it is just the second day. Rob mentioned that there is a positive buzz among the faculty and he attributes that in part to the fact there are no new initiatives that would have people worried about what is coming down the pipe. It has left people enthused to work on what is in progress, things that they now understand because we went through it last year. He mentioned that the faculty is excited to teach international students, but also want to be able to do what is right by them, to be culturally aware and know how to help them in the best way. Also, the last two photo editors of the commuter were international (from Yemen and China), and they really brought a new perspective to what we were covering and how we cover it.

3. Classified - Debby – Busy getting ready for fall, not much to share. The New Student Center takes up a lot of staff's time, but it has been very positive.

FIDUCIARY ACTIVITY

A. Consent Agenda

Chair Garrett mentioned the handout for Resolution 10-16, which included the financial information that was not available in the packet. She invited the Board to go over and read it for a moment. Chair Garrett asked if anyone wanted to pull anything out of the consent agenda. Dr. Frome wanted to pull out the whole 2000 series of Board policies. Chair Garrett asked for all those in favor to accept consent agenda, everything except the 2000 series of Board policies. Everyone voted and the motion was approved unanimously. (6-0)

The Board then discussed Dr. Frome's concerns with the 2000 series of board policies and why these were on the consent agenda. President Hamann and the Board discussed that this was just the first reading and it was a new protocol that they had agreed upon at the Board Retreat.

Dr. Frome then explained his individual concerns with the 2000 series of Board policies, which included the list below.

2015 – How the Board's authority is defined and the wording in the policy regarding sharing information with constituents, responsibilities, action and decision making as a Board.

Chair Garrett and President Hamann explained how all the 2000 series would be dealt with individually next month. Chair Garrett mentioned that Scott Rolen may help define this better and that reviewing them again may shed some light on misunderstanding.

2020 – Part C: Board Evaluation - Board actually following policy or changing wording

2030 – Part B & D: Signing minutes and Board Executive Committee Meeting Minutes - Board actually following policy or changing wording

2035 – After Part D: Clerical issue, should read "2035-A," not 2035-01

Mr. Mason mentioned there was a wording issue on the last sentence of this policy as well and made a suggestion otherwise to improve clarity.

2040 – Statement B: Board actually following policy or changing wording

Statement F: Eight or nine days for proposals before meeting, or remove paragraph

Statement J: Make reference to BOP 2040-A

Statement K: Make reference to BOP 2040-A

2040 A and B – Agenda: Old and New business

President Hamann mentioned that we don't have Old and New business categories, we restructured the board agenda.

2050 – Last Sentence: Dr. Frome did not see Minutes from Retreat

Chair Garrett explained that the Board was without a secretary, but she and Dave have notes and will work on minutes and get them out.

President Hamann then brought up **2040** and a wording issues because of the technical difference between open and public meetings. He recommended that the word 'participation' not be used.

2060 – Statement I: Selecting a Vice Chair for Budget Committee, follow policy or changing wording.

President Hamann pointed out that we have never done that, but that it is a good idea.

Statement M: Clerical, misspelled publicly

President Hamann: One technical thing, now that you have had this commentary on the 2000 series of board policies, we would still like you to accept this as the first reading of the 2000 series on the consent agenda. Mr. Broadbent made the motion to accept. Mr. Mason seconded the motion. Everyone voted and the motion was approved unanimously.

B. Administrative Reports

President's Report – President Hamann discussed the Fiat-Chrysler meeting and the opportunities it creates for our career technical students, the ground-breaking in Lebanon for the Innovation Center, and the NC3 board meeting. He also mentioned the work with Pipeline and that LBCC received some National praise for the work we are doing.

Institutional Advancement – Dale Stowell discussed presenting at the western regional and national conferences of the National Council for Marketing and Public Relations (NCMPR).

Academic Affairs – Ann Buchele explained they are working toward opening more sections for classes and providing a good winter schedule that helps our students have a great second term and maintaining this enrollment surge. President Hamann, explained that what Ann is taking about is not a new initiative but a really important piece of Pathways and how we create for students a coherent, easily navigable route to success. This includes thinking differently about scheduling, registration, advising, everything really. We are actually going for a grant that fits with the model of creating better pathways that enable students to understand their pathway to graduation. Ann Buchele also mentioned that they are trying to stop offering classes that students are unsuccessful in and thus adapting the schedule so that they do not need more money, but are using it in classes more efficiently.

Mr. Mason: I applaud you Ann and I hope there is money available to work over the schedule for winter, let us know, me particularly. We want to help, it is important to help get the students started.

Chair Garret requested the data from the In-service presentation and Ann Buchele explained that right now we are 5.5% FTE, and at the start of term we will be at about 6% FTE. She also explained that right now we are the only school that is predicting an increase in enrollment. That increase is spread out across the board and for the first time in years our CTE programs are full. In addition, institutions are calling us to find out what we are doing

Student Affairs – Bruce Clemetsen added that they are working with those institutions that call to help them turn their FTE around also. We are committed to excellence and we want to share this information with our colleagues.

Finance & Operations, Monthly Budget Report, Comparator Chart and EFB Graph – Dave Henderson shared the good news that the RES 10-16 Bid that was approved tonight came in \$200,000 under our engineer's estimate. No other comments at this time.

Capital Projects Report – No Comments at this time

Mr. Mason asked about the site prep and earthquakes, and Dave Henderson explained that they are up to the latest seismic codes.

Ms. Riverstone asked about the Benton Center meeting with Samaritan to discuss parking and Dave Henderson explained that they are still interested in talking about the joint structure. However, they are looking into what is best for them, and so are we, if those intersect we'll certainly move forward.

BOARD COMMENTS (Chair Garrett)

IMPORTANT DATES (Chair Garrett)

ADJOURNMENT (Chair Garrett)

Meeting Adjourned at 7:41 PM