English Composition, WR 121 Online, Syllabus

# *General Information*

## • Instructor Information and Availability

Instructor name Terrance Millet

Phone number 541 9017-4555

E-mail address milletl@linnbenton.edu

Office hours Online

Office number NSH 203

## • Course Information

Course name: WR 121

Section number:

CRN: (will vary with term)

Scheduled time/days: Online

Number of credits: 3

Classroom(s): Moodle Course Website

### • Prerequisites:

Placement in [WR 121](http://linnbenton.smartcatalogiq.com/en/current/Catalog/Courses/WR-Writing/100/WR-121) is determined by pre-enrollment testing (CPT) or by passing [WR 115](http://linnbenton.smartcatalogiq.com/en/current/Catalog/Courses/WR-Writing/100/WR-115) with a grade of C or better. Students may challenge their mandatory placement, with an advisor's approval, by signing a self-placement form through their counselor.

## • Course Materials

Required:

* Textbook(s), None. All our material is supplied on our Moodle website.
* Access to Moodle

## • Course-Specific Requirements

Access to Moodle

For Online Classes, Students will need to have a device or devices that allow them to:

* Write a paper
* Interact on Zoom / Hangouts
* Watch a streaming video
* Download/upload a document or browser
* Take a test

Standard equipment recommendation

* Broadband internet
* A computer with 256g SSD, 8G RAM, i5 6th gen processor (or equivalent functionality)
* Device with a microphone and speaker
* Device with a camera

Students can consult [Standard Recommendation 1](https://www.staples.com/dell-inspiron-3583-15-6-touchscreen-laptop-intel-i5-8265u-8gb-memory-256gb-ssd-windows-10-home-i3583-5763blk-pus/product_24445031?cid=PS:GooglePLAs:24445031&ci_src=17588969&ci_sku=24445031&KPID=24445031&gclid=CjwKCAjwte71BRBCEiwAU_V9hwwsGNQ5YSQLN16s0dzJASz2mFegpShFz4tCb_2gp78MxE9ap1lo6hoC7RgQAvD_BwE) or [Standard Recommendation 2](https://store.hp.com/us/en/pdp/hp-laptop-15t-7df84av-1?intel=10gi5&jumpid=cs_con_nc_ns&utm_medium=cs&utm_source=ga&utm_campaign=INT_CONS_9-10G_HGM_BR-DT&utm_content=sp&adid=390170928372&addisttype=gpla&7DF84AV_1&gclid=CjwKCAjwte71BRBCEiwAU_V9h32I5Pvm7QQUrdHFMSQPLvKE1B_FErTwgITfZqsFLHJxp7D4JJf56xoCDeYQAvD_BwE&gclsrc=aw.ds)

Minimum equipment recommendation

* A wifi hotspot
* A computer with 128g SSD, 4G RAM, i3 6th gen processor (or equivalent functionality)
* Device with a microphone and speaker
* Device with a camera

## • Course Description

Covers processes and fundamentals of writing expository essays, including structure, organization and development, diction and style, revision and editing, mechanics and standard usage required for college-level writing.

## • Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Anticipate and identify the needs of their audience in a variety of academic writing situations.
2. Use rhetorical elements (such as introduction, thesis, development and support, rebuttal, narration, and conclusion) to organize and clarify their writing.
3. Practice foundational research methods by finding, evaluating, incorporating, and citing appropriate sources.
4. Write in clear, effective language.

# *Class Policies*

## • Behavior and Expectations

You are held accountable to the [Student Code of Conduct](https://www.linnbenton.edu/current-students/administration-information/policies/students-rights-responsibilities-and-conduct), which outlines expectations pertaining to academic honesty (including cheating and plagiarism), classroom conduct, and general conduct.

### • Guidelines for communication

Use email: milletl@linnbenton.edu

### • Use of cell phones

N/A

## • Attendance/Tardiness Policy

Regular and consistent logon, presence, and involvement with the Moodle website with submission of assignments 1-3 times per week.

## • Testing

Open, online.

## • Grading

Assignments:

3 Essays @ 100 points each

1 Rhetorical Analysis Assignment @ 50 points

1 two-hour Final Exam worth 30% of the course grade

Weekly Forum posts

* A = 90-100% Excellent Work
* B = 80-89% Good Work
* C = 70-79% Average Work
* D = 60-69% Poor Work
* F = 0-59% Failing Work

### • Late Assignment Policy

Late work is actively discouraged unless critical circumstances justify an exception. There is no guarantee that late work will earn a grade more than “excused” or a C grade.

For some assignments, late work is not accepted.

# *College Policies*

## • LBCC Email and Course Communications

You are responsible for all communications sent via Moodle and to your LBCC email account. You are required to use your LBCC provided email account for all email communications at the College. You may access your LBCC student email account through Student Email and your Moodle account through Moodle.

## • Disability and Access Statement

LBCC is committed to inclusiveness and equal access to higher education. If you have approved accommodations through the Center for Accessibility Resources (CFAR) and would like to use your accommodations in this class, please contact your instructor as soon as possible to discuss your needs. If you think you may be eligible for accommodations but are not yet registered with CFAR, please visit the [CFAR Website](http://www.linnbenton.edu/cfar) for steps on how to apply for services. Online course accommodations may be different than those for on-campus courses, so it is important that you make contact with CFAR as soon as possible.

## • Statement of Inclusion

To promote academic excellence and learning environments that encourage multiple perspectives and the free exchange of ideas, all courses at LBCC will provide students the opportunity to interact with values, opinions, and/or beliefs different than their own in safe, positive and nurturing learning environments. LBCC is committed to producing culturally literate individuals capable of interacting, collaborating and problem-solving in an ever-changing community and diverse workforce.

## • Title IX Reporting Policy

If you or another student are the victim of any form of sexual misconduct (including dating/domestic violence, stalking, sexual harassment), or any form of gender discrimination, LBCC can assist you. You can [report](https://linnbenton-advocate.symplicity.com/public_report/index.php/pid073717?) a violation of our sexual misconduct policy directly to our Title IX Coordinator. You may also report the issue to a faculty member, who is required to notify the Coordinator, or you may make an appointment to speak confidentially to our Advising and Career Center by calling 541-917-4780.

## • Public Safety/Campus Security/[Emergency Resources](http://www.linnbenton.edu/public-safety-emergency-planning):

In an emergency, call 911. Also, call LBCC Campus Security/Public Safety at [541-926-6855](tel:(541)%20926-6855) and [541-917-4440](tel:(541)%20917-4440).

From any LBCC phone, you may alternatively dial extension 411 or 4440. LBCC has a [public safety app](http://lbccpublicsafety.mobapp.at/landing/Desktop) available for free. We encourage people to download it to their cell phones. Public Safety also is the home for LBCC's Lost & Found. They provide escorts for safety when needed. Visit them to learn more.

# *Campus Resources*

## • Learning Center

Excellent tutoring and guidance for your written work.

## • Library

Computers and printing are available in the library.

## • Other

The College Skills Zone (CSZ) is inviting ALL students on campus to take advantage of our resources beginning this spring.  Drop-in hours will change to Mon-Fri 8:30-4:00.

# *Tips for Success in This Class*

Attend class and stay current with the assignments

# *Changes to the Syllabus*

A complete, up-to-date schedule with all your course material and resources is on our Moodle course website.

I reserve the right to change the contents of this syllabus due to unforeseen circumstances. You will be given notice of relevant changes in class, through a Moodle Announcement, or through LBCC e-mail.

# *Class Calendar or Schedule*

Here is a basic schedule for the term. Your course Moodle website is the detailed, complete course outline. You will be using it for resource material, due dates, and uploading your assignments for grading.

* Week 1: Course Orientation: learning our materials (quizzes and activities)
* Week 2: Rhetorical Analysis: Who is your audience?
* Week 3: Essay One: Your Scholarship Application
* Week 4: Understanding Process analysis Essays (quizzes and activities)
* Week 5: Researching your topic
* Week 6: Essay Two: Your detailed Vacation Itinerary
* Week 7: Understanding what an Argument Essay is
* Week 8: Researching your topic
* Week 9: Essay Three: Your Argument (quizzes and activities)
* Week 10: Student Conferences; Revisions; Practice Final
* Final Exam (30% course total): Monday night, online, 6-8pm

| Week | Readings | Activities | Due dates |
| --- | --- | --- | --- |
| 1 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 2 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 3 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 4 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 5 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 6 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 7 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 8 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 9 | * Material posted online | Moodle videos and interactive media | Tuesday & Thursday |
| 10 | * Revision; Conferences; essay posted for final exam | Revise one essay; conference; practice final | Tuesday & Thursday |
| Final | Essay material provided I week prior | Two-hour online final exam | Monday 6-8pm  of Finals Week |